**IEEE P2795 Working Group**

**Meeting Minutes December 18, 2019 – 1:00 pm EST**

1. Call to Order
	1. Introduction and Affiliation Declarations
2. Roll call of Individuals (Working Group Establishment)

|  |  |  |
| --- | --- | --- |
| **Last Name** | **First Name** | **Company/Organization** |
| Freedman | Immanuel | Freedman Patent |
| Ghonda | Maeva | Aodon health, University of Maryland |
| Griffith | John | MITRE (Secretary) |
| O’Hare | Andrew  | Planet Innovation Pty Ltd |
| Rieser | Cj | MITRE (Chair) |
| Roberts | Darryl | GDIT |
| Ronzio | Joseph | VA (Vice Chair) |
| Saxena | Neetesh | Bournemouth University |
| Valani | Altaz | Security Compass |
| Ahier | Brian | MITRE |
| Quattrochi | Lauren | MITRE |
| Pappas | Greg | FDA |

1. Approval of Agenda
* Not voted on due to lack of quorum at the time, but was later achieved.
1. Approval of Prior Minutes
* Minutes from May 9, 2019 meeting – unanimously approved
	+ Motion by Joe Ronzio
	+ Second by Darryl Roberts
* Minutes from September 12, 2019 meeting – unanimously approved
	+ Motion by Joe Ronzio
	+ Second by Brian Ahier
1. IEEE Patent Policy
* MITRE will submit a disclosure
1. Technical Presentation(s), Contribution(s) or Discussion(s)
2. New Business
3. Future Meetings
* Next meeting is scheduled for 3-5 PM ET March 12, 2020, VIRTUAL ONLY.
1. Adjourn