**IEEE P2795 Working Group**

**Meeting Minutes May 9, 2019 – 11:00 am EDT**

1. Call to Order
	1. Introduction and Affiliation Declarations
2. Roll call of Individuals (Working Group Establishment)

|  |  |  |
| --- | --- | --- |
| **Last Name** | **First Name** | **Company/Organization** |
| Blocker | Jona | Hinoki Togo Limited Company |
| Carey | Carole | IEEE EMBS |
| Drozda | Joseph | Mercy |
| Faull | Charles | DHS |
| Freedman | Immanuel | Freedman Patent |
| Ghonda | Maeva | Aodon health |
| Goviraboyina | Soma Sekhar | Geethanjali College of Engineering and Technology |
| Griffith | John | MITRE |
| Halley | Vicky | VHG |
| O’Hare | Andrew  | Planet Innovation Pty Ltd |
| Patton | Kiersten  | ATARC |
| Revythi | Maria | National Technical University of Athens (NTUA) |
| Rieser | Cj | MITRE |
| Roberts | Darryl | LMI |
| Ronzio | Joseph | VA |
| Saxena | Neetesh | Bournemouth University |
| Thompson | Tom | IEEE Standards Association |
| Valani | Altaz | Security Compass |
| Vasquez | Frank | MITRE |

Chair: Cj Rieser

Vice Chair: Joseph Ronzio

Secretary: John Griffith

1. IEEE Engineering in Medicine & Biology Standards Committee (EMBSC) Overview
	1. EMB Standards Chair presented an overview of the EMB Standards Committee. Present to be made available to WG.
2. IEEE Standards Development Process Presentation
	1. IEEE staff presented an overview of the Standards Development process, focusing
3. Approval of WG Policies and Procedures (P&P)

Moved: Darryl Roberts

Seconded: Joseph Ronzio

Vote: passes by unanimous consent

1. Approval of Agenda

Moved: Joseph Ronzio

Seconded: Darryl Roberts

Vote: approved with unanimous consent

1. IEEE Patent Policy
	1. IEEE staff reviewed the patent policy slides and issued a call for essential patents. No potentially essential patent claims were raised.
2. Introduction of Officers
	1. WG Chair appointed and introduced Vice Chair (Joseph Ronzio) and Secretary (John Griffith). Each gave a brief biography.
3. Technical Presentation(s), Contribution(s) or Discussion(s)
	1. Distributed Analytics for Personal Health – Joseph Ronzio

Dr. Ronzio gave a brief overview of his work with distributed analytics. The presentation will be made available to WG members via iMeet Central.

1. New Business
	1. No new business was introduced.
2. Future Meetings

Next meeting: September 12, 2019 2:00 PM ET

* 1. Technical Presentation: FDA Use Cases – Greg Pappas
1. Adjourn
	1. WG Chair adjourned the meeting at 2:06 PM ET.