**IEEE Standard**

**Framework of Knowledge Graph &**

**Standard for technical requirements and evaluating knowledge graphs**

**Joint Meeting**

**AGENDA**

**Meeting Time: 25-26** **October 2019**

**Location:** **No.312, Xiaohongmen Road, Chaoyang District, Beijing, China**

**Building: Beijing Sichuan Longzhaoshu Hotel**

**Day 1:** **25 October 2019**

9:00 – 10:00 Plenary opening

10:00 - 10:30 Coffee break and WG photo

10:30 – 12:00

* Welcome speech
* Call to order
  + Introduction and affiliation declarations
  + Role call
* Approval of agenda
* Review of IEEE patent policy
* Approval of conference call minutes
* Overview of IEEE standards development process

12:00 – 12:30

* Introduction & discussion of homework from definition task force

12:30 - 13:30 Lunch Break

13:30 – 15:30

* Introduction & discussion of homework from Supplier task force
* Introduction & discussion of homework from integrator task force

15:30 - 15:50 Coffee break

15:50 – 17:20

* Introduction & discussion of homework from user task force
* Introduction & discussion of homework from ecosystem partner task force

17:20 - 18:00

* Round table discussion on framework of Project Outline Draft document
* Conclusion of first day

18:00

* Adjourn

**Day 2: 26 October 2019**

8:00 – 10:30

* Review and answer any questions from Day-1.
* Round table discussion on framework of Project Outline Draft document

10:30 - 10:50 Coffee break and WG photo

10:50 - 12:30

* Round table discussion on framework of Project Outline Draft document
* Round table discussion on Chapter 4 of Project Outline Draft document

12:30 - 13:30 Lunch Break

13:30 – 15:30

* Round table discussion on Chapter 5 of Project Outline Draft document

15:30 - 15:50 Coffee break

15:50 - 17:30

* Introduction of project origin and IEEE decision to launch standard
* Round table on project scope understanding and goals of IEEE P2807.1
* Call for Participants
* Discussion on tasks, timelines and project organisation
* Allocation of homework until the next touch meeting
* Discussion on date and location for next meeting

17:30 Adjourn