

IEEE P2814 Working Group Meeting
Draft Minutes
14 August 2019 / 9:00 AM – 10:30 AM (EDT)
Teleconference
<https://join.me/ieeep2814>

Minutes Recorded by Christy Bahn, Program Manager / IEEE Standards Association

1. Call to Order

The meeting was called to order at 9:06 AM (EDT) by the Working Group Chair, Chun Sing Lai.

2. Roll Call of Individuals & Declaration of Affiliation (Working Group Establishment)

Affiliation FAQs: <http://standards.ieee.org/faqs/affiliation.html>

Per the working group policies and procedures, 4.0 Working Group Membership: Voting membership is granted to those participants attending the first meeting of a newly chartered Working Group.

3. Approval of Agenda

The agenda was approved.

4. IEEE Patent Policy

a. Call for Patents <https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf>

The call for patents was raised. There were no questions or concerns.

5. Review of PAR

Chun Sing Lai introduced himself and provided some background information. Chun shared some of the projects that are related to P2814 and identified the gaps why the need for P2814.

6. Appointment of Officers

a. Vice-Chair and Secretary

Per the WG P&Ps Chun Sing Lai was appointed WG Chair there shall be a Chair and a Secretary, and there should be a Vice-Chair. The Working Group Chair shall be appointed in accordance with the Sponsor's procedures. After appointment of the Working Group Chair by the entity that established this Working Group, the Working Group Chair shall appoint a Vice-Chair and Secretary.

The appointment of officers shall be for a term of one year, but an officer may serve until a successor is appointed.

The officers (and any person designated to manage the Sponsor ballot) shall each be IEEE members of any grade, or IEEE Society affiliates, and also be members of IEEE-SA.

If you are interested in the Vice-Chair or Secretary position please contact Chun Sing Lai.

7. WG Policies and Procedures (P&P)

a. 4.0 Working Group Membership

Christy Bahn explained that everyone present is a voting member of the WG. She asked the participants to review the WG P&S. Christy pointed out in the document how to lose and gain voting rights.

8. AOB

9. Future Meetings

- 16 September, 10:00 AM – 11:30 AM (EDT)..

10. Adjourn

The meeting was adjourned at 9:55 AM (EDT).

Attendees

Last Name	First Name	Affiliation
Sanders	Michael	Salt River Project
Yu	Wang	
Zia	Kaynat	University of Texas @ Arlington
Lai	Chun Sing	University of Leeds
Pimm	Andrew	University of Leeds
Wang	Dongxiao	Australia Energy Market Operator (AEMO)
Dong	Joe	University New South Wales
Lai	Loi Lei	Guangdong University of Technology
Sekhar	G. Soma	Geethanjali College of Engineering and Technology
Hou	Peng	
Dhurjaty	Ram	IEEE Rochester Section
Barreras	Jorge Varela	Imperial College London
Tresor	Nsilulu	
Browning	Stephen	
Venkateshkumar	M	Chennai - AMRITA Vishwa Vidyapeetham