

**IEEE P2814 Working Group Meeting**  
**Draft Agenda**  
**11 Dec. 2019 / 12:00 PM – 01:00 PM (GMT)**  
**Teleconference**  
<https://join.me/ieeep2814>

1. **Call to Order**
2. **Roll Call of Individuals & Declaration of Affiliation**  
*Affiliation FAQs: <http://standards.ieee.org/faqs/affiliation.html>*
3. **Approval of Agenda**
4. **IEEE Patent Policy**
  - a. Call for Patents <https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf>  
The call for patents was raised. There were no questions or concerns.
5. **Approval of the minutes of the last meeting**
6. **WG Policies and Procedures (P&P)**
  - a. Progress to date
7. **Scope and boundaries of the PAR**
  - a. See Presentation for discussion points
8. **Appointment of Officers**
  - a. Vice-Chair  
The Working Group Chair shall appoint a Vice-Chair.  
The appointment of officers shall be for a term of one year, but an officer may serve until a successor is appointed.  
The officers (and any person designated to manage the Sponsor ballot) shall each be IEEE members of any grade, or IEEE Society affiliates, and also be members of IEEE-SA.  
If you are interested in the Vice-Chair position please contact Chun Sing Lai.
9. **AOB**
10. **Future Meetings**
11. **Adjourn**