

## Kick-off Meeting Agenda

Day	Start	End	Zone	Teleconference ID
18. February 2021	10:00 AM	12:00 PM	EST	179 844 8747

TIME	ITEM	PRESENTER
10:00 AM	<b>1. Call to Order</b>	
10:00 AM	2. Roll Call and Disclosure of Affiliation	Andrej Rumiantsev, MPI Corporation, Taiwan
10:10 AM	3. Establishment of Working Group Membership	
10:15 AM	4. Approval of Agenda	
10:20 AM	5. Review of Working Group Policies & Procedures (P&Ps)	Andrej Rumiantsev, MPI Corporation, Taiwan
10:30 AM	6. Establishment of Officers	
10:35 AM	7. IEEE Patent & Copyright Policies	
10:40 AM	8.1. Presentation: Introduction to standards development	Vanessa Lalitte, IEEE SA, USA
10:45 AM	8.2. Presentation: Scope of the project, envision, timeline	Andrej Rumiantsev, MPI Corporation, Taiwan
11:05 AM	9. Brainstorming & Action Plan	
11:35 AM	10. Future Meetings	
11:40 AM	11. Parking lot	
11:50 AM	12. Adjourn	
11:55 AM	<b>Meeting ends</b>	