

IEEE P2834 Working Group – Minutes of Meeting
22 February, 2021 / 5:00 PM – 6:00 PM (EDT) via WebEx
WG Chair: Hamadou Saliah-Hassane

1. Call to Order
 - a. The meeting was called to order by the Chair at 5:00 PM EDT.
2. Roll Call and Disclosure of Affiliation

Affiliation FAQs: <http://standards.ieee.org/faqs/affiliation.html>

 - a. Carried out via Chat in Webex.
3. Approval of Agenda
 - a. Maria Petrie moved to approve the agenda. It was seconded by Cihan. All were in favor.
4. Approval of Previous Meeting Minutes
 - a. Maria Petrie moved to approve the minutes of meeting from Jan/25/2021. It was seconded by Elio. All were in favor.
5. IEEE Patent & Copyright Policies

Call for Patents <https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf>
Copyright <https://standards.ieee.org/ipr/copyright-materials.html>

 - a. The Chair made a call for potentially essential patents. No patents were disclosed by attendees.
 - b. The copyright slides were shown to all attendees.
6. Technical Presentation & Discussions
 - a. The Chair highlighted the three P2834 Technical Activity Group (TAG) formed last meeting. He requested members to join these groups and participate in their activities.
 - b. Cihan Varol provided an update of the Digital Forensics sub-group. He mentioned that there will soon be meeting of the sub-group and a preliminary version of the sub-section next meeting.
 - c. Abdellah Touhafi presented an update for TAG “Secure and Trusted Hardware and AI and Data Mining for Learning Systems”. A presentation on overview of the types of hardware infrastructures for e-learning, security and troubleshooting threats, and an approach was presented. The presentation is available on iMeet Central under contributions folder as “P2834SecureHardwareFramework_AT.pdf”.
 - d. The Chair reminded all on benefits (recognition of contributions towards standard development) are being discussed in other IEEE forums. Also there is potential for WG members in publishing papers related to the scope of P2834 in IEEE workshops.
 - e. A WebEx Screen-shot of meeting participants was taken after taking consent for use on the P2834 WG Website homepage to show the WG (instead of using an old stock image).
7. Progress report (Chair, Vice Chair and all members)
 - a. The Chair sought volunteers for TAG groups.

- b. A slide-deck from Prof. Gilbert Paquette on “Distance delivery challenge” was uploaded to the iMeet Central collaboration workspace under contributions folder.

8. Action Items

SI no.	Action Item	Owner	Due
1	Progress updates from TAG “Secure and Trusted Hardware and AI and Data Mining for Learning Systems”	Abdellah Touhafi	Mar-22-2021
2	Identify a lead for TAG “Online Test Bed for Use Cases for Secure and Trusted Learning Systems”	Hamadou Saliah-Hassane	Mar-22-2021
3	Identify a lead for TAG “Learning Instructional Delivery Systems”	Luis Felipe Zapata Rivera, Maria Petrie	Mar-22-2021
4	Progress updates from sub-group “Digital Forensics for Smart Learning Systems”	Cihan Varol	Mar-22-2021
5	Open the TAG “tasks and description” document via Google Drive or other means for WG members to register/volunteer	Sundar Krishnan	Mar-22-2021

9. Adjourn

Meeting was adjourned by the WG Chair at 6.04 PM EDT
Minutes submitted by Sundar Krishnan (Scribe)

Meeting Attendees and Affiliation

1. Abdellah Touhafi - Vrije Universiteit Brussel
2. Avron Barr - Independent
3. Marcelo Berejuck - Federal Univ. of Santa Catarina, Brazil
4. Cihan Varol - Sam Houston State University
5. Elio San Cristobal, UNED (Spain)
6. Hamadou Saliah-Hassane (P2834 Chair)
7. Jhennifer Cristine Matias - Federal University of Santa Catarina
8. Juan Lalinde - Universidad EAFIT, Medellín, Colombia
9. Larisa Dunai - (P2834 Vice-Chair), IES/SC
10. Manuel Castro Gil - UNED
11. Martin Llamas - University of Vigo, Spain
12. Natalia Bueno - Independent
13. Karpoor Shashidhar - Sam Houston State University
14. Oscar Lucia - Univ. of Zaragoza
15. Maria Petrie - Florida Atlantic University and LACCEI
16. Shawn Hammack
17. Sundar Krishnan (P2834 Secretary) - Sam Houston State University
18. Victor Huang - IES/SC Vice Chair
19. Vanessa Lalitte (IEEE, P2834 Program Manager)
20. Emilio Werner - Federal University of Santa Catarina
21. Youness Fareh - Federation University Australia