

IEEE P2834 Working Group – Minutes of Meeting  
26 April, 2021 / 5:00 PM – 6:00 PM (EDT) via WebEx  
WG Chair: Hamadou Saliah-Hassane

1. Call to Order
  - a. The meeting was called to order by the Chair at 5:02 PM EDT.
  - b. The meeting was recorded on WebEx.
2. Roll Call and Disclosure of Affiliation
  - a. Carried out via Chat in WebEx.
3. Approval of Agenda
  - a. Elio San Cristobal Ruiz moved to approve the agenda. It was seconded by Johann Marquez-Barja. All were in favor.
4. Approval of Previous Meeting Minutes
  - a. Elio San Cristobal Ruiz moved to approve the previous meeting minutes. It was seconded by Marcelo Berejuck. All were in favor.
5. IEEE Patent & Copyright Policies
  - a. The Chair made a call for potentially essential patents. No patents were disclosed by attendees.
  - b. The copyright policy was presented. There were no questions or concerns.
6. Technical Presentation & Discussions
  - a. The Chair explained reasons to disband the subgroup “Digital Forensics for Smart Learning Systems” and if needed it can be resurrected later. WG Chair solicited a motion to approve disbanding of Digital Forensics for Smart Learning Systems subgroup.
    1. Motion moved by Johan Marques Barja
    2. Seconded by Cihan Varol
    3. Motion passed without opposition
  - b. The Chair updated all on the future of Technical Activity Groups (TAGs) that were created in the past. (“Secure and Trusted Hardware and AI and Data Mining for Learning Systems”, “Learning Instructional Delivery Systems”, and “Online Test Bed for Use Cases for Secure and Trusted Learning Systems”).
    - a. IEEE PM clarified the term Technical Activity Group (TAG) used by Society/Standards Committee and not the Working Group. Per clause 5.0 of the P&P, the Working Group can form Subgroups but not TAGs.
    - b. The Chair advised since the TAGs were not officially created (no motion made), there was no need to officially disband. However, all siloed activities would be placed on hold until the WG collectively worked on the current draft and determined what, if any subgroups would be formed.
    - c. Thus TAG’s will not be referred to in future.

- c. A draft template of the P2834 standard was introduced to all by the Chair and all were requested to contribute towards completing the draft. The draft is currently available on iMeet central. Details on managing contributions to the draft to be soon shared with the WG.
- d. Larisa Dunai provided updates on organizing potential workshops
- e. Cihan Varol updated on special session “Workshop on P2834 – Standard for Secure and Trusted Learning Systems” at ISDFS 2021 Conference

7. Action Items

SI no.	Action Item	Owner	Due
1	Identify a mechanism to receive, version-control and collate contributions from WG members on the draft standard available on iMeet central.	Hamadou Saliah-Hassane & Sundar Krishnan	May-24-2021

8. Adjourn

Meeting was adjourned by the WG Chair at 6:03 PM EDT  
Minutes submitted by Vanessa Lalitte (IEEE PM)

**Meeting Attendees and Affiliation**

- 1 Hamadou Saliah Hassane - TECHNOSULT Inc., Université TÉLUQ (Canada) & EDU/SC Chair
- 2 Larissa Dunai - IES/SC
- 3 Johann Marquez-Barja - University of Antwerp and IMEC, Belgium
- 4 Abdellah Touhafi - Vrije Universiteit Brussel, Belgium
- 5 Ahmet Furkan Aydogan - Sam Houston State Univ.
- 6 Cihan Varol - Sam Houston State Univ.
- 7 Elio San Cristobal Ruiz - UNED
- 8 Emilio Werner - Federal Univ. of Santa Catarina, Brazil
- 9 Janusz Zalewski - Florida Gulf Coast University
- 10 Jhennifer Matias - Federal Univ. of Santa Catarina, Brazil
- 11 Juan Lalinde - EAFIT
- 12 Manuel Castro - UNED
- 13 Marcelo Berejuck - Federal Univ. of Santa Catarina, Brazil
- 14 Mounia Abik - Université Mohammed V Rabat, ENSIAS
- 15 Natalia Bueno - IU Digital Antioqu
- 16 Victor Huang - IES/SC Vice Chair
- 17. Vanessa Lalitte - (IEEE, P2834 Program Manager)
- 18 Yousef Ibrahim - IES/SC