IEEE SA | **STANDARDS ASSOCIATION**

IEEE P2955 Working Group
Meeting Agenda
12 August 2021 / 10:00 AM –11:00 AM (ET)
Virtual Meeting (Link will be sent out via IEEE Listserv)

1. Call to Order

2. Roll Call and Disclosure of Affiliation
   Affiliation FAQs: http://standards.ieee.org/faqs/affiliation.html

3. Approval of Agenda

4. Approval of Previous Meeting Minutes

5. IEEE SA Patent & Copyright Policies
   Call for Patents https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf
   Copyright https://standards.ieee.org/ipr/copyright-materials.html

6. Technical Demonstration/Presentation
   Discussion of Spoken Tutorial process, presented in the form of Pseudocode

7. New Business
   Formation of subgroups

8. Future Meetings

9. Adjourn

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