

**IEEE P3131 Working Group Meeting
Draft Agenda
4 April 2022, 8:00 AM – 9:00 AM (EDT)
Teleconference**

- 1. Call to Order**
- 2. Roll call of Individuals and Declaration of Affiliation**
Affiliation FAQs: <http://standards.ieee.org/faqs/affiliation.html>
- 3. Working Group Establishment**
- 4. Approval of the Agenda**
- 5. Working Group Policies and Procedures (P&P)**
- 6. eTools: Listserv, iMeet Central, and WordPress**
- Volunteer to update WordPress
- 7. IEEE Patent Policy: Call for Patents**
<https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf>
- 8. IEEE SA Copyright Policy: <https://standards.ieee.org/content/dam/ieee-standards/standards/web/documents/other/copyright-policy-WG-meetings.potx>**
 - a. IEEE SA Copyright Policy for participants in IEEE SA standards development activities:
https://standards.ieee.org/content/dam/ieee-standards/standards/web/documents/other/Copyright_Policy_for_Participants.pdf
- 9. [Participant Behavior](#)**
- 10. Establishment of Officers: Call for Volunteers**
 - Vice-Chair
 - Secretary
- 11. What is P3131 About?**
 - a. Outline challenges and opportunities
 - b. Align on Vision of Success

12. Future Meetings

13. Adjourn