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| No.  | **3161-2-N0005** |
| Resource: | Plenary Meeting |
| Title: | The 5th 3161 Working Group (DRS WG) Meeting |
| Date/Place: | December 14, 2022, Virtual Conference |
| Host: | Wen Ji (Vice-Chair) |

**Meeting Minutes of the 5th 3161 Working Group Plenary Meeting**

*Meeting Minutes recorded by: Mr. Zhengyuan Zhu*

The 5th DRS (3161) Working Group plenary meeting is held via conference call.

**Approval of the Agenda**

**Motion** to approve the meeting agenda. (Mover: Mr. Zhengyuan Zhu; Second: Ms. Xinbei Bai). The agenda is unanimously approved as presented without objection.

**IEEE Patent, Copyright, Individual Participant Behavior Policy**

Mr. Zhengyuan Zhu presented the Patent, Copyright, and Participant Behavior slides at the meeting. There were no questions or concerns. All working group members can ask for the IEEE official patent and copyright document from the secretary.

**Discussion on the plan of DRS serial standards**

Motion to discuss on the plan of DRS serial standards (Mover: Ms. Wen Ji; Second: Ms. Xinbei Bai).

Ms. Wen Ji and Ms. Xinbei Bai presented slides about the scopes, citation relationships and publishing plan of sub-standards, and all the working group members discussed the contribution and reached an agreement to keep the current standard architecture, but further studies will be needed to clarify the scopes of the sub-standards and the citation relationships between them. The working group will hold an ad-hoc for discussing this before the next plenary session.

The ad-hoc is tentatively scheduled in January and the next plenary session is tentatively scheduled in March 2023. The Meeting notice will be posted on our official website one month in advance. Remote attendees can request to set up a teleconference service at least one week ahead of the meeting.

This meeting minutes was approved by all attendees. The meeting closed at 16:00 on December 14, 2022.

Attachments:

1. Agenda
2. Attendance List

Annex 1

**The 5th IEEE C/DC 3161 Working Group Plenary Meeting Agenda**

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| **Date:** December 14, 2022, from 10:30 Beijing Time**Venue:** Virtual conference via Tencent Meeting**Meeting ID: 834-4723-9724****Meeting PW: 900156** |
| 1 | Agenda Approval | Wen Ji |
| 2 | IEEE-CS patent policy statement | Zhengyuan ZHU |
| 3 | IEEE Copyright policy statement Individual Participant Behavior Policy | Zhengyuan ZHU |
| 4 | Discussion on the plan of DRS serial standards | Wen Ji |
| 5 | Approval of Meeting Minutes | Wen Ji |
| 6 | Next Meeting | Wen Ji |

Annex 2

Attendance List of the 4th 3161 WG Plenary Meeting

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| No. | Last Name | First Name | Affiliation | Roster |
| 1 | Wang | Yaowei | Peng Cheng Laboratory | Chair |
| 2 | Zhu | Wenwu | Tsinghua University | Vice-Chair |
| 3 | Ji | Wen | Institute of Computing Technology, Chinese Academy of Sciences | Vice-chair |
| 4 | Luan | Xiaoxu | Peng Cheng Laboratory | Voting Member |
| 5 | Bai | Xinbei | Peng Cheng Laboratory | Voting Member |
| 6 | Chen | Peng | Peng Cheng Laboratory | Voting Member |
| 7 | Chen | Yu | Peng Cheng Laboratory | Voting Member |
| 8 | Chen | Feng | Hangzhou Hikvision Digital Technology Co., Ltd.  | Voting Member |
| 9 | Chi | Hongyu | Peng Cheng Laboratory | Voting Member |
| 10 | Du | Jun | AIIT, Peking University | Voting Member |
| 11 | Feng | Dong | Qingdao Turing Technology Co., Ltd. | Voting Member |
| 12 | Gao | Xuesong | Hisense Group Holdings Co., Ltd | Voting Member |
| 13 | Han | Yahong | Tianjin University | Voting Member |
| 14 | Hou | Kui | Peng Cheng Laboratory | Voting Member |
| 15 | Hu | Dieli | Institute of Computing Technology, Chinese Academy of Sciences | Voting Member |
| 16 | Jiang | Dongmei | Peng Cheng Laboratory | Voting Member |
| 17 | Jun | Song | Beijing Vion Technology,inc | Voting Member |
| 18 | Lan | Yan | Peng Cheng Laboratory | Voting Member |
| 19 | Li | Jun | Cloudwalk Technology | Voting Member |
| 20 | Li | Mingxuan | Institute of Computing Technology, Chinese Academy of Sciences | Voting Member |
| 21 | Li | Thomas | Peking University | Voting Member |
| 22 | Li | Pan | Peng Cheng Laboratory | Voting Member |
| 23 | Liao | Danping | Advanced institute of information technology | Voting Member |
| 24 | Liu | Changyu | Hisense Group Holdings Co., Ltd | Voting Member |
| 25 | Liu | ShuJun | Beijing Boya RealScene Technologies Co., Ltd. | Voting Member |
| 26 | Liu | Haitao | Tencent | Voting Member |
| 27 | Liu | Jianran | Institute of Computing Technology, Chinese Academy of Sciences | Voting Member |
| 28 | Mei | Jingqing | Beijing Kuangshi Technology | Voting Member |
| 29 | Ren | Wenqi | Hikvision research insititute | Voting Member |
| 30 | Shao | Chen | Hisense Group Holdings Co., Ltd | Voting Member |
| 31 | Shen | Bo | Northwestern Polytechnical University | Voting Member |
| 32 | Tang | Chen | Shenzhen International Graduate School, Tsinghua University | Voting Member |
| 33 | Tang | Xiao | Megvii Technology Limited | Voting Member |
| 34 | Wang | Zhi | Shenzhen International Graduate School, Tsinghua University | Voting Member |
| 35 | Wang | Weizhi | Infinova | Voting Member |
| 36 | Wu | Zebin | Peng Cheng Laboratory | Voting Member |
| 37 | Yang | Zheming | Institute of Computing Technology, Chinese Academy of Sciences | Voting Member |
| 38 | Yang | Peng | Southeast University | Voting Member |
| 39 | Yin | Huiqing | National Engineering Research Center of Digital Television | Voting Member |
| 40 | Yuan | Jinyu | Peng Cheng Laboratory | Voting Member |
| 41 | Zhang | Dongqing | Advanced Institute of Information Technology, Peking University | Voting Member |
| 42 | Zhang | Shiliang | Peking University | Voting Member |
| 43 | Zhang | Peng | Advanced Institute of Information Technology, Peking University | Voting Member |
| 44 | Zhang | Xuqiang | Peng Cheng Laboratory | Voting Member |
| 45 | Zhao | Chunhao | Yitu Technology Co., Ltd | Voting Member |
| 46 | Zhao | Haojie | Shenzhen Intellifusion Technologies Co., Ltd. | Voting Member |
| 47 | Zhao | Meng | IEEE | Observer |
| 48 | Zheng | Wei-Shi | Sun Yat-sen University | Voting Member |
| 49 | Zheng  | Yuanyuan  | Hangzhou Hikvision Digital Technology Co., Ltd.  | Voting Member |
| 50 | Zhou | Yunhong | Peng Cheng Laboratory | Voting Member |
| 51 | Zhou | Chaoyong | Ping An Technology | Voting Member |
| 52 | Zuo | Lulu | Institute of Computer Technology，Chinese Academy of Sciences | Voting Member |