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| No. | **3161-2-N0003** |
| Resource: | Plenary Meeting |
| Title: | The 2nd 3161 Working Group (DRS WG) Meeting |
| Date/Place: | June 22, 2022, Virtual Conference |
| Host: | Wen Ji (Vice-Chair) |

**Meeting Minutes of the 2nd 3161 Working Group Plenary Meeting**

*Meeting Minutes recorded by: Ms. Xiaoxu Luan*

The 2nd DRS (3161) Working Group plenary meeting is held via conference call.

**Approval of the Agenda**

**Motion** to approve the meeting agenda. (Mover: Ms. Xiaoxu Luan; Second: Ms. Xinbei Bai). The agenda is unanimously approved as presented without objection.

**IEEE Patent and Copyright Policy**

Ms. Xiaoxu Luan presented the Patent, Copyright, and Attendee Behavior slides at the meeting. There were no questions or concerns. All working group members can ask for the IEEE official patent and copyright document from the secretary.

**Approval of the draft standard of P3161**

**Motion** to approve the draft standard of P3161 (Mover: Mr. Jinyu Yuan; Second: Ms. Xinbei Bai). Prof. Wen Ji introduced the draft standard. The draft was unanimously approved as presented without objection.

**Approval of the New PAR**

**Motion** to approve the PAR (Mover: Mr. Jinyu Yuan; Second: Ms. Xinbei Bai). Prof. Wen Ji introduced the PAR. It was unanimously approved as presented without objection. All attendees agreed that the new project should be numbered as P3161.9. The project information is listed below:

The Project title: Standard for Protocols and Interfaces of Digital Retina Systems

The scope: This standard defines transmission process, communication protocol, and data interfaces for the control flow and multiple data streams in digital retina systems with an end-edge-cloud coordinative visual computing architecture.

The next meeting is tentatively scheduled at 10:30 (Beijing Time Zone) In August 2022 at Beijing, China. The Meeting notice will be posted on our official website one month in advance. Remote attendees can request to set up teleconference service at least one week ahead of the meeting.

This meeting minutes was approved by all attendees. The meeting closed at 12:00 June 22nd, 2022.

Attachments:

1. Agenda
2. Attendance List

Annex 1

**The 2nd IEEE C/DC DRS Working Group (3161 WG) Plenary Meeting Agenda**

|  |  |  |
| --- | --- | --- |
| **Date:** June 22, 2022, from 10:30 Beijing Time  **Venue:** Virtual conference via Tencent Meeting TM | |  |
| 1 | Agenda Approval | Wen Ji |
| 2 | IEEE-CS patent and Copyright policy statement  IEEE Participant Behavior | Xiaoxu Luan |
| 3 | Approval of the Draft Standard of P3161 | Wen Ji |
| 4 | Approval of the new PAR | Wen Ji |
| 5 | Approval of Meeting Minutes | Wen Ji |
| 6 | Next Meeting | Wen Ji |

Annex 2

Attendance List of the 2nd 3161 WG Plenary Meeting

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| No. | Last Name | First Name | Affiliation | Roster |
| 1 | Wang | Yaowei | Peng Cheng Laboratory | Chair |
| 2 | Zhu | Wenwu | Tsinghua University | Vice-Chair |
| 3 | Ji | Wen | Institute of Computing Technology, Chinese Academy of Sciences | Vice-chair |
| 4 | Luan | Xiaoxu | Peng Cheng Laboratory | Voting Member |
| 5 | Bai | Xinbei | Peng Cheng Laboratory | Voting Member |
| 6 | Chen | Peng | Peng Cheng Laboratory | Voting Member |
| 7 | Chen | Yu | Peng Cheng Laboratory | Voting Member |
| 8 | Chen | Feng | Hangzhou Hikvision Digital Technology Co., Ltd. | Voting Member |
| 9 | Chi | Hongyu | Peng Cheng Laboratory | Voting Member |
| 10 | Du | Jun | AIIT, Peking University | Voting Member |
| 11 | Feng | Dong | Qingdao Turing Technology Co., Ltd. | Voting Member |
| 12 | Gao | Xuesong | Hisense Group Holdings Co., Ltd | Voting Member |
| 13 | Han | Yahong | Tianjin University | Voting Member |
| 14 | Hou | Kui | Peng Cheng Laboratory | Voting Member |
| 15 | Hu | Dieli | Institute of Computing Technology, Chinese Academy of Sciences | Voting Member |
| 16 | Jiang | Dongmei | Peng Cheng Laboratory | Voting Member |
| 17 | Jun | Song | Beijing Vion Technology,inc | Voting Member |
| 18 | Lan | Yan | Peng Cheng Laboratory | Voting Member |
| 19 | Li | Jun | Cloudwalk Technology | Voting Member |
| 20 | Li | Mingxuan | Institute of Computing Technology,Chinese Academy of Sciences | Voting Member |
| 21 | Li | Thomas | Peking University | Voting Member |
| 22 | Li | Pan | Peng Cheng Laboratory | Voting Member |
| 23 | Liao | Danping | Advanced institute of information technology | Voting Member |
| 24 | Liu | Changyu | Hisense Group Holdings Co., Ltd | Voting Member |
| 25 | Liu | ShuJun | Beijing Boya RealScene Technologies Co., Ltd. | Voting Member |
| 26 | Liu | Haitao | Tencent | Voting Member |
| 27 | Liu | Jianran | Institute of Computing Technology, Chinese Academy of Sciences | Voting Member |
| 28 | Mei | Jingqing | Beijing Kuangshi Technology | Voting Member |
| 29 | Ren | Wenqi | Hikvision research insititute | Voting Member |
| 30 | Shao | Chen | Hisense Group Holdings Co., Ltd | Voting Member |
| 31 | Shen | Bo | Northwestern Polytechnical University | Voting Member |
| 32 | Tang | Chen | Shenzhen International Graduate School, Tsinghua University | Voting Member |
| 33 | Tang | Xiao | Megvii Technology Limited | Voting Member |
| 34 | Wang | Zhi | Shenzhen International Graduate School, Tsinghua University | Voting Member |
| 35 | Wang | Weizhi | Infinova | Voting Member |
| 36 | Wu | Zebin | Peng Cheng Laboratory | Voting Member |
| 37 | Yang | Zheming | Institute of Computing Technology, Chinese Academy of Sciences | Voting Member |
| 38 | Yang | Peng | Southeast University | Voting Member |
| 39 | Yin | Huiqing | National Engineering Research Center of Digital Television | Voting Member |
| 40 | Yuan | Jinyu | Peng Cheng Laboratory | Voting Member |
| 41 | Zhang | Dongqing | Advanced Institute of Information Technology, Peking University | Voting Member |
| 42 | Zhang | Shiliang | Peking University | Voting Member |
| 43 | Zhang | Peng | Advanced Institute of Information Technology, Peking University | Voting Member |
| 44 | Zhang | Xuqiang | Peng Cheng Laboratory | Voting Member |
| 45 | Zhao | Chunhao | Yitu Technology Co., Ltd | Voting Member |
| 46 | Zhao | Haojie | Shenzhen Intellifusion Technologies Co., Ltd. | Voting Member |
| 47 | Zhao | Meng | IEEE | Observer |
| 48 | Zheng | Wei-Shi | Sun Yat-sen University | Voting Member |
| 49 | Zheng | Yuanyuan | Hangzhou Hikvision Digital Technology Co., Ltd. | Voting Member |
| 50 | Zhou | Yunhong | Peng Cheng Laboratory | Voting Member |
| 51 | Zhou | Chaoyong | Ping An Technology | Voting Member |
| 52 | Zuo | Lulu | Institute of Computer Technology，Chinese Academy of Sciences | Voting Member |