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| No. | **3161-7-N0004** |
| Resource: | Plenary Meeting |
| Title: | The 7th 3161 Working Group (DRS WG) Meeting |
| Date/Place: | June 2nd, 2023, Changsha, China |
| Host: | Wen Ji (Vice-Chair) |

**Meeting Minutes of the 7th 3161 Working Group Plenary Meeting**

*Meeting Minutes recorded by: Mr. Zhengyuan Zhu*

The 7th DRS (3161) Working Group plenary meeting was held in Changsha, China.

**Approval of the Agenda**

**Motion** to approve the meeting agenda. (Mover: Mr. Zhengyuan Zhu; Second: Ms. Xinbei Bai). The agenda is unanimously approved as presented without objection.

**IEEE Patent, Copyright, Individual Participant Behavior Policy**

Ms. Xiaoxu Luan presented the Patent, Copyright, and Participant Behavior slides at the meeting. There were no questions or concerns. All working group members can ask for the IEEE official patent and copyright document from the secretary.

**Approval of the draft of P3161.9**

**Motion** to approve the draft of P3161.9 (Mover: Ms. Xinbei Bai; Second: Mr. Zhengyuan Zhu). Ms. Xinbei Bai introduced the draft. Attendees fully discussed the contribution and reached the following consensus:

The draft was unanimously approved as presented.

**Approval of the new PAR of P3161.3**

**Motion** to approve the PAR (Mover: Ms. Dieli Hu ; Second: Ms. Xinbei Bai). Ms. Dieli Hu introduced the PAR. Attendees fully discussed the contribution and reached the following consensus:

The draft was unanimously approved as presented.

**Approval of the new PAR of P3161.4**

**Motion** to approve the PAR (Mover: Dr. Bo Shen; Second: Ms. Xinbei Bai). Dr. Bo Shen introduced the PAR. Attendees fully discussed the contribution and reached the following consensus:

The draft was unanimously approved with some modifications.

**Approval of the establishment of study group of digital retina feature computing**

**Motion** to approve the establishment of study group (Mover: Dr. Zhuo Chen; Second: Dr. Lingyu Duan). Dr. Zhuo Chen presented the scope and work-plan of the the study group. Attendees fully discussed the topic and reached the following consensus:

The establishment of study group of digital retina feature computing was approved.

Title: Digital Retina Feature Computing

Chair: Zhuo Chen

Vice Chair: Lingyu Duan, Wenhan Yang

Scope: This group investigates representation learning and feature computing as applied in digital retina system to enable model interoperation and collaboration. Topics to be explored in this group include but not limited to compatible and/or switchable feature representation, feature coding, as well as feature re-use.

The next plenary session is scheduled in August 2023. The Meeting notice will be posted on our official website one month in advance. Remote attendees can request to set up a teleconference service at least one week ahead of the meeting.

This meeting minutes was approved by all attendees. The meeting closed at 12:00 on June 2nd, 2023.

Attachments:

1. Agenda
2. Attendance List

Annex 1

**The 7th IEEE C/DC 3161 Working Group Plenary Meeting Agenda**

|  |  |  |
| --- | --- | --- |
| **Date:** June 2nd, 2023, from 10:30 Beijing Time  **Venue:** Four Points by Sheraton Changsha, Meixi Lake, Changsha, Hunan, China | | |
| 1 | Agenda Approval | Wen Ji |
| 2 | IEEE-CS policy statement: Patent, copyright and individual participant behavior | Xiaoxu Luan |
| 3 | Approval of the draft of P3161.9 | Xinbei Bai |
| 4 | Approval of the new PAR of P3161.3 | Dieli Hu |
| 5 | Approval of the new PAR of P3161.4 | Bo Shen |
| 6 | Approval of the establishment of study group of digital retina feature computing | Zhuo Chen |
| 7 | Approval of Meeting Minutes | Wen Ji |
| 8 | Next Meeting | Wen Ji |

Annex 2

Attendance List of the 7th 3161 WG Plenary Meeting

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Role Legend | V = Voting Member  P = Non-voting Member  O = Non-Member/Observer | | | | |
| No. | Last Name | First Name | Affiliation | Roster | Date (6/2/23)  Changsha  Quroum - 64/64 |
| 1 | Wang | Yaowei | Peng Cheng Laboratory | Chair | V |
| 2 | Zhu | Wenwu | Tsinghua University | Vice-Chair | V |
| 3 | Ji | Wen | Institute of Computing Technology, Chinese Academy of Sciences | Vice-chair | V |
| 4 | Luan | Xiaoxu | Peng Cheng Laboratory | Secretary | V |
| 5 | Bai | Xinbei | Peng Cheng Laboratory | V | V |
| 6 | Chen | Peng | Peng Cheng Laboratory | V | V |
| 7 | Chen | Yu | Peng Cheng Laboratory | V | V |
| 8 | Chen | Feng | Hangzhou Hikvision Digital Technology Co., Ltd. | V | V |
| 9 | Chi | Hongyu | Peng Cheng Laboratory | V | V |
| 10 | Du | Jun | AIIT, Peking University | V | V |
| 11 | Ding | Shuna | PowerLeader | V | V |
| 12 | Feng | Dong | Qingdao Turing Technology Co., Ltd. | V | V |
| 13 | Gao | Xuesong | Hisense Group Holdings Co., Ltd | V | V |
| 14 | Han | Yahong | Tianjin University | V | V |
| 15 | Hou | Kui | Peng Cheng Laboratory | V | V |
| 16 | Hu | Dieli | Institute of Computing Technology, Chinese Academy of Sciences | V | V |
| 17 | Jiang | Dongmei | Peng Cheng Laboratory | V | V |
| 18 | Song | Jun | Beijing Vion Technology,inc | V | V |
| 19 | Lan | Yan | Peng Cheng Laboratory | V | V |
| 20 | Li | Jun | Cloudwalk Technology | V | V |
| 21 | Li | Mingxuan | Institute of Computing Technology,Chinese Academy of Sciences | V | V |
| 22 | Li | Thomas | Peking University | V | V |
| 23 | Li | Pan | Peng Cheng Laboratory | V | V |
| 24 | Liao | Danping | Advanced institute of information technology | V | V |
| 25 | Liu | Changyu | Hisense Group Holdings Co., Ltd | V | V |
| 26 | Liu | ShuJun | Beijing Boya RealScene Technologies Co., Ltd. | V | V |
| 27 | Liu | Haitao | Tencent | V | V |
| 28 | Liu | Jianran | Institute of Computing Technology, Chinese Academy of Sciences | V | V |
| 29 | Mei | Jingqing | Beijing Kuangshi Technology | V | V |
| 30 | Ren | Wenqi | Hikvision research insititute | V | V |
| 31 | Shao | Chen | Hisense Group Holdings Co., Ltd | V | V |
| 32 | Shen | Bo | Northwestern Polytechnical University | V | V |
| 33 | Shen | Xin | TDTech | V | V |
| 34 | Tang | Chen | Shenzhen International Graduate School, Tsinghua University | V | V |
| 35 | Tang | Xiao | Megvii Technology Limited | V | V |
| 36 | Tu | Hanyue | University of Science and Technology of China | V | V |
| 37 | Wang | Zhi | Shenzhen International Graduate School, Tsinghua University | V | V |
| 38 | Wang | Weizhi | Infinova | V | V |
| 39 | Wu | Zebin | Peng Cheng Laboratory | V | V |
| 40 | Yang | Zheming | Institute of Computing Technology, Chinese Academy of Sciences | V | V |
| 41 | Yang | Peng | Southeast University | V | V |
| 42 | Yin | Huiqing | National Engineering Research Center of Digital Television | V | V |
| 43 | Yin | Liqun | Cambricon | V | V |
| 44 | Yuan | Jinyu | Peng Cheng Laboratory | V | V |
| 45 | Zhang | Dongqing | Advanced Institute of Information Technology, Peking University | V | V |
| 46 | Zhang | Shiliang | Peking University | V | V |
| 47 | Zhang | Peng | Advanced Institute of Information Technology, Peking University | V | V |
| 48 | Zhang | Xuqiang | Peng Cheng Laboratory | V | V |
| 49 | Zhao | Chunhao | Yitu Technology Co., Ltd | V | V |
| 50 | Zhao | Haojie | Shenzhen Intellifusion Technologies Co., Ltd. | V | V |
| 51 | Zhao | Meng | IEEE | V | V |
| 52 | Zhao | Bo | Tianjin University | V | V |
| 53 | Zheng | Wei-Shi | Sun Yat-sen University | V | V |
| 54 | Zheng | Yuanyuan | Hangzhou Hikvision Digital Technology Co., Ltd. | V | V |
| 55 | Zhou | Yunhong | Peng Cheng Laboratory | V | V |
| 56 | Zhou | Chaoyong | Ping An Technology | V | V |
| 57 | Zuo | Lulu | Institute of Computing Technology，Chinese Academy of Sciences | V | V |
| 58 | Zhu | Zhengyuan | Peng Cheng Laboratory | V | V |
| 59 | Kong | Weisheng | Zhejiang Dahua Technology | V | V |
| 60 | Liu | Hao | Qingdao Turing Technology | V | V |
| 61 | Zhang | Yalan | Huawei | V | V |
| 62 | Jun | Song | Beijing Vion Technology,inc | V | V |
| 63 | Li | Mingxuan | Institute of Computing Technology, Chinese Academy of Sciences | V | V |
| 64 | Zuo | Lulu | Institute of Computer Technology，Chinese Academy of Sciences | V | V |