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| No.  | **3366-6-N0001** |
| Title: | The 6th VDC Working Group (3366 WG) Meeting |
| Date/Place: | August 22nd, 2024, Weihai, Shandong, China |
| Host: | Ge Li ( Vice Chair) |

**Meeting Minutes of the 6th VDC Working Group (3366 WG) Plenary Meeting**

*Meeting Minutes recorded by: Ms. Xiaoxu Luan & Ms. Jing Wang*

**Call to Order**
The meeting was called to order at 13:30 by the Working Group Chair, Shan Liu. Quorum reached.

1. **Approval of the Agenda**

***Motion to approve the meeting agenda.*** (Mover: Wei Zhang; Second: Wenjie Zhu) The agenda was unanimously approved as presented without objection.

1. **IEEE-SA patent & Copyright & Individual Participant Behavior Policy statement:**
Call for patents: The call for patents was issued. There were no questions or concerns.

Copyright Policy: The copyright policy was presented. There were no questions or concerns.

Participant Behavior Policy: The individual participant behavior policy was presented. There were no questions or concerns.

1. **Approval of contribution 3366-6-M0001**

**Motion to approve** **the contribution (3366-6-M0001).** (Mover: Wei Zhang; Second: Wenjie Zhu). Jing Wang presented the contribution. It was unanimously approved as presented without objection.

Contribution title: Solution Description Proposal for Geometry Point Cloud Compression

Contributor : Jing Wang1, Yueru Chen1, Qi Zhang1, Dingquan Li1, Haihua zhang1，Ge Li2, Wenjie Zhu3, Shan Liu3, Wei Zhang1,4, Honglian Wei5, Ruishan Huang6, Zexing Sun5, Guiqi Wang4, Xiaozhen Zheng7, Dong Wang5, Fan Liang6

1Peng Cheng Lab., 2Peking Univ. Shenzhen Graduate School, 3Tencent, 4Xidian Univ, 5OPPO, 6Sun Yat-sen Univ., 7Dajiang

1. **Approval of contribution 3366-6-M0002**

**Motion to approve** **the contribution (3366-6-M0002).** (Mover: Dingquan Li; Second: Wenjie Zhu). Shizhuo Zhang presented the contribution. It was rejected with suggestions during the discussion.

Contribution title: Static Mesh Coding Framework Based on Draco and HPM

Contributor: Shizhuo Zhang1, Wenjie Zou1, Wei Zhang1,2, Jing Wang2, Ge Li2

1Xidian University, 2Peng Cheng Laboratory

1. **Approval of contribution 3366-6-M0003**

**Motion to approve** **the contribution (3366-6-M0003).** (Mover: Dingquan Li; Second: Wei Zhang). Wenjie Zhu presented the contribution. It was unanimously approved as presented without objection.

Contribution title: 3D mesh datasets categorization r2

Contributor: Wenjie Zhu, Xiaozhong Xu, Shan Liu

Tencent

1. **Approval of the meeting minutes**

***Motion to approve the minutes.*** (Mover: Jing Wang; Second: Wenjie Zhu) The meeting minutes were unanimously approved without objection.

1. **Future Working Group Meetings**The next meeting is scheduled in December The specific date and time will be distributed on the website 1 month in advance.
2. **Adjourn**

Attachment

Annex 1: Meeting agenda

Annex 2: Attendance list

Annex 1:

**The 6th IEEE C/DC VDC Working Group (3366 WG) Plenary Meeting Agenda**

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| **Date:** August 22, 2024, from 13:30 Beijing Time**Venue:** Weihao , Haoliweila Hotel, Weihai, China |
| 1 | Agenda Approval | Ge Li |
| 2 | IEEE-SA patent & Copyright & Individual Participant Behavior Policy statement | Jing Wang |
| 3 | Solution Description Proposal for Geometry Point Cloud Compression (3366-6-M0001) | Jing Wang |
| 4 | Static Mesh Coding Framework Based on Draco and HPM (3366-6-M0002) | Shizhuo Zhang |
| 5 | 3D mesh datasets categorization (3366-6-M0003) | Wenjie Zhu |
| 6 | Approval of Meeting Minutes | Jing Wang |
| 7 | Next Meeting | Ge L1 |

Annex 2:

**Attendance List of the 6th IEEE 3366 WG Plenary Meeting**

V = Voting Member

P = Non-voting Member

O = Non-Member/Observer

Date ( August 22, 2024) Shandong, China

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| **No** | **Last Name** | **First Name** | **Affiliation** | **Role** | **Officer** | **Quorum - 14/28** |
| 1 | Liu | Shan | Tencent | V | Chair | N |
| 2 | Li | Gary | Peking University Shenzhen Graduate School | V | Vice Chair | Y |
| 3 | Zheng | Xiaozhen | DJI | V | Vice Chair | N |
| 4 | Luan | Xiaoxu | Pengcheng Laboratory | V | Secretary | N |
| 5 | Chen | Yueru | Pengcheng Laboratory | V | 　 | Y |
| 6 | Gao | Wei | Peking University Shenzhen Graduate School | V | 　 | N |
| 7 | Li | Dingguan | Pengcheng Laboratory | V | 　 | Y |
| 8 | Lv | Zhuoyi | vivo Mobile Communication Co., Ltd. | V | 　 | N |
| 9 | Ma | Zhan | Nanjing University | V | 　 | N |
| 10 | Mu | Xingming | Peking University Shenzhen Graduate School | V | 　 | N |
| 11 | Wang | Jing | PENGCHENG LABORATORY | V | 　 | Y |
| 12 | Wang | Dong | Guangdong OPPO Mobile Telecommunications Corp.,Ltd. | V | 　 | N |
| 13 | Wei | Honglian | OPPO | V | 　 | Y |
| 14 | Zhu | Zhengyuan | PCL | V | 　 | N |
| 15 | Xu | Yiling | Shanghai Jiao Tong University | V | 　 | N |
| 16 | Yu | Lu | Zhejiang University | V | 　 | N |
| 17 | Zhang | Wei | Xidian University | V | 　 | Y |
| 18 | Zhang | Qi | PCL | V | 　 | N |
| 19 | Zhao | Lili | China Mobile Research Institute | V | 　 | N |
| 20 | Zhu | Wenjie | Tencent | V | 　 | Y |
| 21 | Liang | Fan | University of Science and Technology of China | P | 　 | N |
| 22 | Zou | Wenjie | Xidian University | P | 　 | Y |
| 23 | Zhang | Shizhuo | Xidian University | P | 　 | Y |
| 24 | Shi | Wanxin | China Mobile Research Institute | P | 　 | Y |
| 25 | Chen | Zhang | Northwestern Polytechnical University | P | 　 | Y |
| 26 | Zhang | Haihua | PCL | P | 　 | Y |
| 27 | Yu | Yue | OPPO | P | 　 | Y |
| 28 | Huang | Wenjie | Shanghai Jiao Tong University | P | 　 | Y |