**IEEE P3400 Working Group Meeting  
Draft Agenda  
22 April 2022**

**1230 – 1600 UTC  
IEEE Computer Society Washington, DC Office**

1. **Call to Order**
2. **Roll call of Individuals and Declaration of Affiliation (Working Group Establishment)***Affiliation FAQs:*[*http://standards.ieee.org/faqs/affiliation.html*](about:blank)
3. **Working Group Policies and Procedures (P&P)**
4. **Working Group eTools**
5. **Approval of Agenda**
6. **Participant Behavior Slides**
7. **IEEE Patent Policy: Call for Patents**[https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf](about:blank)
8. **IEEE Copyright Policy:**[https://standards.ieee.org/content/dam/ieee-standards/standards/web/documents/other/copyright-policy-WG-meetings.potx](about:blank)
9. **Appointment of Officers**
10. **Presentation(s) / Technical Presentation(s), Contribution(s) or Discussion(s)**
11. **Organizing Draft Development Effort**
12. **Future Meetings**
13. **Adjourn**