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| No.  | **DM2C2-2-N0002** |
| Title: | The 2nd DM2C2 Working Group (3404 WG) Meeting |
| Date/Place: | March 21st, 2024, Pengcheng Laboratory, Shenzhen, Guangdong, China |
| Host: | Yue Yu (Chair) |

**Meeting Minutes of the 2nd DM2C2 Working Group (3404 WG) Plenary Meeting**

*Meeting Minutes recorded by: Ms. Yehong Zhang*

**Call to Order**

The meeting was called to order at 13:30 by the Working Group Chair, Yue Yu. A quorum was established. A list of attendees (name, affiliation, and voting status) was attached.

1. **Approval of the Agenda**

***Motion to approve the meeting agenda.*** (Mover: Rongwei Yang; Second: Chuxuan Zeng) The agenda was unanimously approved as presented without objection.

1. **IEEE-SA patent & Copyright & Individual Participant Behavior Policy statement:**

Call for patents: The call for patents was issued. There were no questions or concerns.

Copyright Policy: The copyright policy was presented. There were no questions or concerns.

Participant Behavior Policy: The individual participant behavior policy was presented. There were no questions or concerns.

1. **Appointment of Officers**

The chair of P3404, Yue Yu appointed Chun Fan as the vice chair.

1. **Approval of the contribution of P3404**

**Motion to approve** **the contribution (3404-2-M0001).**(Mover: Fan Chun; Second: Rizhen Qin). Yehong Zhang presented the contribution. Attendees fully discussed the contribution and reached the following consensus: It was approved with minor revisions.

Contribution title: Proposal of use cases and functional framework for data and model sharing across multiple computing centers

1. **Discussion on the group working plan**

The attendees discussed the working plan of the standard draft and agreed to

add additional meeting(s) for discussing the progress of the P3404 draft. The specific date and time will be distributed on the website 2 weeks in advance.

1. **Approval of the meeting minutes**

***Motion to approve the minutes.*** (Mover: Jianing Niu; Second: Xue Rao) The meeting minutes were unanimously approved without objection.

1. **Future Working Group Meetings**The next meeting is scheduled at the mid of June 2024. The specific date and time will be distributed on the website 1 month in advance.
2. **Adjourn**

Attachment

Annex 1: Meeting agenda

Annex 2: Attendance list

Annex 1:

**The 2nd IEEE C/DC DM2C2 Working Group (3404 WG) Plenary Meeting Agenda**

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| **Date:** March 21, 2024, from 13:30 Beijing Time**Venue:** F416, Pengcheng Laboratory, No.2 Xingke 1st Street, Nanshan District, Shenzhen, Guangdong, China |
| 1 | Agenda Approval | Yue Yu |
| 2 | IEEE-SA patent & Copyright & Individual Participant Behavior Policy statement | Yehong Zhang |
| 3 | Approval of the contribution of P3404 | Yue Yu |
| 4 | Discussion of the group working plan | Yue Yu |
| 5 | Appointment of Officers | Yue Yu |
| 6 | Approval of Meeting Minutes | Yehong Zhang |
| 7 | Next Meeting | Yue Yu |

Annex 2:

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| **Working Group Name (3404 WG)Standards Committee Name (DCSC)** |
| **Role Legend** | **V = Voting Member** |
| **P = Non-voting Member**  |
| **O = Non-Member/Observer** |
| **Date (Mar 21st, 2024)Shenzhen, CN** |
| **No** | **Last Name** | **First Name** | **Affiliation** | **E-mail** | **Role** | **Officer** | **Quroum - 16/16** |
| 1 | Yu | Yue | Peng Cheng Lab | yuy@pcl.ac.cn | V | Chair | Y |
| 2 | Fan | Chun | Peking University | fanchun@pku.edu.cn | V | Vice Chair | Y |
| 3 | Zhang | Yehong | Peng Cheng Lab | zhangyh02@pcl.ac.cn | V | Secretary | Y |
| 4 | Wang | Yu | Peng Cheng Lab | wangy12@pcl.ac.cn | V |  | Y |
| 5 | Xv | Chunxiang | Peng Cheng Lab | xuchx@pcl.ac.cn | V |  | Y |
| 6 | Yang | Rongwei | Peng Cheng Lab | yangrw@pcl.ac.cn | V |  | Y |
| 7 | Sun | Yu | Peng Cheng Lab | suny@pcl.ac.cn | V |  | Y |
| 8 | Yang | Xiaozhen | Peng Cheng Lab | yangxzh@pcl.ac.cn | V |  | Y |
| 9 | Ma | Yinping | Peking University | mayinping@pku.edu.cn | V |  | Y |
| 10 | Yang | Jie | Peking University | yangjie727914@126.com | V |  | Y |
| 11 | Zeng | Chuxvan | China Unicom | zengchuxuan@chinaunicom.cn | V |  | Y |
| 12 | Liu | Ying | China Unicom | liuy619@chinaunicom.cn | V |  | Y |
| 13 | Han | Mengyao | China Unicom | hanmy12@chinaunicom.cn | V |  | Y |
| 14 | Niu | Jianing | State Grid Corporation of China | 18801327085@163.com | V |  | Y |
| 15 | Qin | Rizhen | China Mobile | qinrizhen@chinamobile.com | V |  | Y |
| 16 | Rao | Xue | Shenzhen Intellifusion Co.,Ltd. | rao.xue@intellif.com | V |  | Y |