

IEEE P3537 Working Group
Kick-off Meeting Minutes
26 February 2025
WG Chair: Sandeep Kumar Goel
WG Secretary: TBD

1. Call to Order:
 - a. *The WG Chair called the meeting to order at 10:02 AM EST.*
2. Introduction and Affiliation
 - a. *The participants introduced themselves and the entities they are affiliated with. There were 35 participants from different entities in attendance.*
3. Establishment of Working Group Membership
 - a. *There were sixteen (16) entities in attendance.*
 - i. *Ten (10) were confirmed as IEEE SA entity members who all indicated interest in being a WG member with voting rights. The WG members are ARM, Cadence, Cisco, Ericsson, Huawei, Intel, Synopsys, Si2, Siemens, and TSMC.*
 - ii. *The remaining 6 non-IEEE SA member entities included four universities (UCLA, Univ of California, San Diego, Univ of Texas, and Univ of Minnesota), Ansys and Xpedic.*
 1. *IEEE SA policy allows for a non-IEEE SA entity to attend up to one (1) meeting of a WG project.*
 - b. *The list of attendees and their affiliation is shown in the Appendix at the end of the meeting minutes.*
4. Approval of agenda
 - a. *A motion to approve the kick-off meeting agenda was moved by Aparna Dey (Cadence) and seconded by Leigh Anne Clevenger (Si2). There was no discussion, and the motion was approved by unanimous consent.*
5. Review and approval of WG P&Ps
 - a. *The WG Policies & Procedures (“P&P”) draft was created using the simplified entity baseline where the options have been preselected by the IEEE SA.*
 - b. *A motion to approve the WG P&P was made by Vinay Kotha (Cisco) and seconded by Gary Brist (Siemens). There was no discussion, and the motion was approved by unanimous consent.*
6. Establishment of Officers
 - a. *Per Clause 3 of the WG P&P, officers shall be Designated Representatives (DR) of Entity members of the IEEE SA.*
 - i. *There shall be a Chair and a Secretary. If desired, the WG may have more than one Secretary. The WG should have a Vice Chair. If desired, the WG may have more than one Vice Chair.*

- ii. *The Standards Committee Chair shall appoint the Chair of the WG.*
 - 1. *Sandeep Kumar Goel was appointed as the WG Chair by Dennis Brophy, Chair of the Design Automation Standards Committee (DASC).*
 - b. *Per Clause 3.1 of the WG P&P, there shall be an election of the remaining WG officers.*
 - i. *Vanessa Lalitte (IEEE SA Program Manager for the DASC) was appointed as the Elections Administrator by the WG Chair. The role of the Elections Administrator is to gather nominations for all officers and conduct an election.*
 - ii. *A call for nominations was made.*
 - 1. *Within 14 days of the call for nominations, WG voting members may self-nominate or nominate one or more Designated representatives to the Elections Administrator for each office to be filled at the election.*
 - 2. *The Elections Administrator shall prepare and conduct the election by letter or electronic ballot or a vote at a meeting where a quorum has been established (see Clause 6 of the WG P&P). All votes shall remain anonymous.*
- 7. IEEE Patent Policy
 - a. *The WG Chair made a call for potentially essential patents; no one answered the call.*
- 8. IEEE Copyright Policy
 - a. *The IEEE SA copyright policy was presented. There were no questions or concerns.*
- 9. IEEE Participant Behavior
 - a. *The participant behavior slides were presented. There were no questions or concerns.*
- 10. Presentations and Discussion
 - a. *A presentation on the IEEE SA Standards Development Process was given by Vanessa Lalitte, IEEE SA Program Manager. The following topics were covered.*
 - i. *The IEEE SA Standards Development Groups*
 - ii. *The Standards Development Process*
 - iii. *eTools provided to the WG.*
 - b. *The WG Chair presented a Project Overview and intended Goals - briefing the WG on the process from the Project Authorization Request (PAR).*
 - c. *The WG Chair presented an Introduction to 3DBlox spec.*
- 11. Next meeting
 - a. *Next meeting - March 13, 2025, at 8 AM PST via Webex.*
 - b. *Future meetings will be held biweekly on Thursdays from 8:00 AM to 9:00 AM PST via Webex.*
- 12. Adjournment
 - a. *WG Chair adjourned the meeting at 11:37 AM EST.*
 - b. *Minutes submitted by: Sandeep Kumar Goel, WG Chair*

Appendix

Attendees	Affiliation	IEEE Entity Member (Yes/No)	WG Entity Member Status
Sandeep Kumar Goel (WG Chair & DR)	TSMC	Y	Voting member (VM)
Abhijeet Chakraborty (DR)	Synopsys	Y	VM
Andrew Kahng	Univ of California, San Diego	N	Observer (O)
Anikita Patidar	TSMC		VM
Aparna Dey (DR)	Cadence	Y	VM
Baohua Wang (DR)	Huawei	Y	VM
Bill Mullen	Ansys	N	O
Boon Chong Ang	Intel		
Gary Brist (DRA)	Siemens		
Jim Chang	TSMC		
Juan C Rey (DR)	Siemens	Y	VM
Keith Lanier	Synopsys		
Keith Felton	Siemens		
Leigh Anne Clevenger (DR)	Si2	Y	VM
Lluis Paris (DRA)	TSMC		
Marc Rose	Si2		
May Huang	Cadence		
Michael Durkan	Siemens		
Mike Walsh	Siemens		
Moutaz Fakhry	TSMC		
Per Viklund	Siemens		
Pratyush Kamal	Siemens		
Puneet Gupta	UCLA	N	O
Sachin Sapatnekar	Univ of Minnesota	N	O
Sanjay Dasari (DR)	Ericsson	Y	VM
Satish Surana (DR)	Intel	Y	VM
Shekhar Kapoor (DRA)	Synopsys		
Vikas Chaudhary	Univ of Texas	N	O
Vinay Kumar	ARM	Y	VM
Vinay Kumar Kotha (DR)	Cisco	Y	VM
Vinay Patwardhan	Cadence		
Xiaobo Huang	Xpedic	N	O
Zhe-Wei Jiang	TSMC		
Vanessa Lalitte	IEEE SA (staff)		