IEEE P4005 Working Group
Meeting Agenda
21st of JULY 2020 / 15:00 – 16:30 (CEST)
Webex Teleconference https://ieeesa.webex.com/ieeesa/j.php?MTID=m18c4ea4726d0d97b22da52f2b99268bb
password: NBxndbXT372

1. Call to Order (10min)

   a. Introduction and Affiliation Declarations
      i. Roll call of Individuals
   b. Establishment of Quorum – Report on Membership
   c. Policing of membership

2. Approval of Agenda (2 mins)

   a. Agenda Review for Meeting #2

3. Approval of previous meeting minutes (3 mins)
   a. Approval of Meeting Minutes from 6th of July 2020 – Meeting #1

4. IEEE Patent & Copyright Policies (5 mins)

   a. Call for Patents
   b. Copyright Policy

5. Discussion of future P4005 meetings (20mins)
   a. Topics to be discussed during P4005 activity
   b. Sub Groups
   c. Future Meetings

6. Technical Presentation

   a. Assessing internal standards for accurate calibration transfer between multiple NIR devices
      (Luleva M. Sarjant, S., Tomczyk,) (40mins)

7. Call for any additional discussion or topics. (10mins)

8. Adjourn