

IEEE P4006 Working Group
 Meeting Minutes
 18 APRIL 2023
 WG Chair: Roger Oliva
 WG Secretary: Paolo de Matthaëis

1. Call to Order:

a. *The chair called to order at 9:02 (EDT) and welcomes everybody*

2. Roll Call and Affiliation

a. *The chair performed a roll call on participants affiliation. All participants provided their affiliation.*

b. *There was a total of 13 participants in attendance.*

Meeting participants:

Roger Oliva (Zenithal Blue technologies / ESA / IEEE)	Paolo de Matthaëis (IEEE GRSS)
Ryo Natsuaki (The University of Tokyo)	Beau Backus (NOAA/NESDIS, JHU APL)
Raúl Díez-García (Telespazio UK/ESA)	Stephen English (ECMWF)
Dazhen Gu (National Institute of Standards and Technology)	Yan Huang (Southeast University)
Deepak Kumar (Amity University Uttar Pradesh)	Hui Lu (Tsinghua University)
Priscilla Mohammed (Morgan State University)	Adrian Perez Portero (Universitat Politècnica de Catalunya)
Mingliang Tao (Northwestern Polytechnical University)	

3. Approval of agenda

a. *The WG Chair introduced the agenda and called for a motion to approve it.*

i. *Deepak Kumar made the motion to approve the agenda as presented.*

ii. *Adrian Perez Portero seconded the motion.*

iii. *The motion passed without opposition.*

4. Approval of previous meeting minutes

a. *The WG secretary presented the minutes of the previous meeting.*

b. *The WG Chair called for motion to approve the previous meeting minutes as presented.*

i. *Raúl Díez-García made the motion to approve the agenda.*

- ii. *Ryo Natsuaki seconded the motion.*
- iii. *The motion passed without opposition.*

5. IEEE Patent Policy

- a. *WG Chair presented the IEEE slides and made a call for potentially essential patents; no one raised concerns for consideration.*
- b. *WG Chair presented the copyright policy as well. There was no question or comment.*

6. Technical Discussion

- a. *The WG Chair reported on the participation in the meeting of the CGMS WG 1 Task Group on RFI Detection, Monitoring and Mapping in December 2022. Beau Backus added that he will follow any developments at an upcoming CGMS WG 1 meeting that he will be attending.*
- b. *Raúl Díez-García reported on updates made to the outline of the standard, and section 5.2 update was approved. In addition, it was agreed that parts of the text need to be made clearer. In that regard, it was agreed that modifications were to be included in the text following the procedure explained by Beau Backus.*

7. Unfinished Business

- a. *None*

8. New Business

- a. *The WG Chair proposed to hold an in-person/hybrid meeting during the IGARSS 2023 conference in Pasadena in July.*

9. Next meeting--date and location

- a. *It was agreed to extend the duration of the WG meeting to 90 minutes. The WG chair suggested to hold the next virtual meeting in May 2023.*

10. Adjournment

- a. *The WG Chair called for a motion to end the meeting.*
- b. *The motion passed without opposition. The WG Chair adjourned the meeting at 10:04 (EDT).*
- c. *Minutes submitted by: Paolo de Matthaëis*