

**IEEE P7000 Working Group Meeting
Draft Minutes
15 November 2019 / 9:00 A.M. – 11:00 A.M. (EST)
Teleconference**

*Meeting Minutes Recorded by Christy Bahn, Program Manager
(IEEE Standards Association, Operational Program Management)*

1. Call to Order

The meeting was called to order at 9:00 AM. A quorum was established.

2. Roll call and Disclosure of Affiliation

A list of attendees present is attached.

3. Approval of Agenda

Motion to approve the agenda. (Mover, Ruth L.; Second, Lee B.). The agenda was unanimously approved as presented without objection.

4. Call for Patents ([Patent Policy](#))

The call for patents was raised; no one raised any concerns or comments for consideration.

5. [IEEE Copyright Policy](#)

The WG Chair reviewed the IEEE copyright policy.

6. Approval of October 18th Meeting Minutes

Motion to approve the October 18th meeting minutes. (Mover, Gisele W.; Second, Barbara B.). The October 18th meeting minutes were unanimously approved without objection.

7. PAR Alignment, Ali H.

Ali noted that the scope in P7000 draft D2 differ from what is in the PAR and the scope & purpose on the PAR will be reflected in draft D3. In order to move the draft to ballot a two-thirds vote of the voting members of the working group is required.

8. CRG Update, A. Reilly

Lewis provided an updated on behalf of Annette.

Ali reminded the WG members that the CRG meetings are open to all WG member wishing to attend.

9. New Business

10. Future Meetings

- 13 December, 9:00 AM – 11:00 AM (EST)

2020 Future Meetings

- 17 January, 9:00 AM – 11:00 AM (EST)
- 21 February, 9:00 AM – 11:00 AM (EST)
- 13 March, 9:00 AM – 11:00 AM (EDT)
- 17 April, 9:00 AM – 11:00 AM (EDT)
- 15 May, 9:00 AM – 11:00 AM (EDT)
- 19 June, 9:00 AM – 11:00 AM (EDT)
- 16 October, 9:00 AM – 11:00 AM (EDT)
- 20 November, 9:00 AM – 11:00 AM (EST)
- 18 December, 9:00 AM – 11:00 AM (EST)

11. Adjourn

The meeting was adjourned at 9:55 AM.

Attendees:

First Name	Last Name	Affiliation	Role	Officer
Joseph	Abandoh-Sam	Valleyview University	NVM	
Gino	Almondo	Independent	NVM	
Christy	Bahn	IEEE Standards Association	S	
Lee	Bardford	University of Nevada	V	
Ben	Bland	Sensum	NVM	
Barbara	Bohr	HSR Hochschule für Technik Rapperswil/Switzerland	V	
Jennifer	Costley	Self	V	
Feyzan	Dalay	Sikorsky	V	
Andrey	Fajardo	Self	V	
Tony	Gillespie	Robotics and Automation	V	
Lewis	Gray	Abelia Corporation	V	
Victoria	Hailey	The Victoria Hailey Group Corporation (VHG)	V	
Ali	Hessami	Vega Systems-UK	V	Chair
Atsushi	Iwmaura	Keio University	NVM	
Edmund	Kienast	Australian Digital Health Agency	V	
Ruth	Lewis	Independent	V	
Zvikomborero	Murahwi	Independent	V	Secretary
Matthew	Newman	Self	NVM	
Alexander	Novotny	Independent	V	
Freddy	Pirajan	District University FJC, Colombia	NVM	
Sridhar	Raghavan	Independent	V	
Randy	Rannow	Silverdraft Supercomputing	NVM	
Robert	Schaaf	AgilityXL	V	
Giuseppe	Spampinato	STMicroelectronics Italy	V	
Richard	Veryard	Independent	V	
Gisele	Waters	Symbiotica LLC	V	

Till	Winkler	Vienna University of Economics and Business	NVM	
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