

IEEE P7000 Working Group Meeting
Draft Minutes
17 April 2020 / 9:00 A.M. – 11:00 A.M. (EST)
Teleconference

Meeting Minutes Recorded by Zviko Murahwi, P7000 WG Secretary

1. Call to Order

The meeting was called to order at 9:07 AM. A quorum was established.

2. Roll call and Disclosure of Affiliation

A list of attendees present is attached.

3. Approval of Agenda

Motion to approve the agenda. (Mover, Randy R.; Second, Lee B.). The agenda was unanimously approved as presented without objection.

4. Call for Patents ([Patent Policy](#))

The call for patents was raised; no one raised any concerns or comments for consideration.

5. [IEEE Copyright Policy](#)

The WG Chair reviewed the IEEE copyright policy.

6. Approval of March 13th Meeting Minutes

Motion to approve the March 13th meeting minutes. (Mover, Randy R.; Second, Sarah S.). The March 13th meeting minutes were unanimously approved.

7. SA Balloting Process: Comment Resolution, RevCom & Publication, Christy B.

Christy gave a presentation to update the WG members on the balloting process.

Members were advised that a copy of the presentation will be made available on iMeet Central and via email.

Randy Rannow made a motion to extend the balloting period. The motion was determined by IEEE SA staff to be out of scope for the WG as the length of the period once announced cannot be modified.

It was noted that at the May WG meeting a CRG would be established and Ali would share with the WG approach to the new CRG membership and who will lead the effort.

8. New Business

9. Future Meetings

- 15 May, 9:00 AM – 11:00 AM (EDT)
- 19 June, 9:00 AM – 11:00 AM (EDT)
- 16 October, 9:00 AM – 11:00 AM (EDT)

- 20 November, 9:00 AM – 11:00 AM (EST)
- 18 December, 9:00 AM – 11:00 AM (EST)

10. Adjourn

The meeting was adjourned at 10:47 AM.

Attendees:

First Name	Last Name	Affiliation	Role	Officer
Christy	Bahn	IEEE Standards Association	S	
Lee	Barford	University of Nevada	V	
Barbara	Bohr	HSR Hochschule für Technik Rapperswil/Switzerland	V	
Ana	Chubinidze	Self	NVM	
Jennifer	Costley	Self	V	
Feyzan	Dalay	Sikorsky	V	
Andrey	Fajardo	Self	V	
Maeva	Ghonda	UM Ventures	NVM	
Tony	Gillespie	Robotics and Automation	V	
Lewis	Gray	Abelia Corporation	V	
Beiyuan	Guo	Beijing Jiaotong University	V	
Victoria	Hailey	The Victoria Hailey Group Corporation (VHG)	V	
Ali	Hessami	Vega Systems-UK	V	Chair
Atsushi	Iwmaura	Keio University	NVM	
Edmund	Kienast	Australian Digital Health Agency	V	
Ruth	Lewis	Independent	V	
Gerri	Light	Western Governors University	NVM	
Emile	Mardacany	Self	V	
Catherine	Menon	University of Hertfordshire	V	
Jake	Metcalfe	Data & Society	NVM	
Zvikomborero	Murahwi	Independent	V	Secretary
Rod	Muttram	Independent Consultant	NVM	
Matthew	Newman	Self	V	
Alexander	Novotny	Independent	V	
Freddy	Pirajan	District University FJC, Colombia	V	
James	Pratt	AT&T's Chief Data Office	NVM	
Ann	Racuya-Robbins	World Knowledge Bank	V	
Randy	Rannow	Silverdraft Supercomputing	V	
Annette	Reilly	Unaffiliated	V	
Robert	Schaaf	AgilityXL	V	

Sam	Sciacca	IEEE Standards Association	S	
Giuseppe	Spampinato	STMicroelectronics Italy	V	
Sarah	Spiekermann	Vienna University of Economics and Business	V	Vice-Chair
Ozlem	Ulgen	Birmingham City University, UK	NVM	
Mark	Underwood	Krypton Brothers	NVM	
Altaz	Valani	Security Compass	NVM	
Richard	Veryard	Independent	V	
Michelle	Victor	Pennsylvania State University Applied Research Laboratory	V	
Gisele	Waters	Symbiotica LLC	V	
Till	Winkler	Vienna University of Economics and Business	V	