

IEEE P7000 Working Group Meeting
Draft Minutes
18 December 2020 / 9:00 A.M. – 11:15 A.M. (EDT)
Teleconference

Meeting Minutes Recorded by Zviko Murahwi, P7000 WG Secretary

1. Call to Order

The meeting was called to order at 9:00 AM. A quorum was established.

2. Roll call and Disclosure of Affiliation

A list of attendees present is attached.

3. Approval of Agenda

Motion to approve the agenda. (Mover, Randy R.; Second, Sarah S). The agenda was unanimously approved as presented without objection.

4. Call for Patents ([Patent Policy](#))

The call for patents was raised; no one raised any concerns or comments for consideration.

5. [IEEE Copyright Policy](#)

The WG Chair reviewed the IEEE copyright policy; no one raised any concerns or comments for consideration.

6. Approval of November 20th Meeting Minutes

Motion to approve the November 20th meeting minutes. (Mover, Randy R.; Second, Gisele W). The November 20th meeting minutes were unanimously approved subject to a correction to Andrej Fajardo's first name (from Andrey to Andrej).

7. CRG Activities Report, Ali Hessami

Ali reported that the CRG work on resolving all comments had been completed. Editorial work (to incorporate changes required to implement comments resolutions to D3 produce the new draft D4) had started under the leadership of Team B and with the assistance of IEEE. WG Approval of the CRG's resolution of comments would be sought as part of the day's proceedings. Key steps going forward and in preparation for the next WG meeting were:

- Completing editorial work (by Team B with the assistance of IEEE) to give WG members sufficient time to go through D4 before the 22 January, 2021 WG meeting which aims to approve D4 to go to recirculation.
- WG members are requested to go through D4 as soon as it is made available. The 22 January WG meeting would be primarily to vote for correctness in implementation of comments resolutions to D3 to produce D4 and approve D4 to go to recirculation.

8. CRG Teams Status Updates,

Annette reported that the CRG completed its work on December 7, 2020 and that the consolidated comments resolution sheet had been handed over to Team B for implementation on D3 (to produce D4).

Discussions on some issues which could not be resolved by the CRG were held leading to motions and votes as follows. (For votes 1 to 5, the details of the items discussed and voted for are in Sarah's presentation "Final ethical issues in P7000 D4" loaded in the WG workspace on iMeet Central, and for vote 6, in Lewis presentation – " 20_12_09 Proposal to shareholders and profit in five specified places in D4" also loaded on iMeet. For each vote/case a two thirds majority was required for the proposal to be adopted):

a. Vote 1.

Sarah's comment on naming values.

- Randy R moved and Rob S seconded.
- Vote result: Part 1 – 14 Yes/ 8 No; Part 2 – 10 Yes / 11 No
- The vote failed.

b. Vote 2.

Explicit statement for a requirement for corporate leaders to sign Ethical Policy Statements and Values of their Sol.

- Randy R motioned and Sarah S seconded.
- Vote result: Part 1 – 12 Yes/ 10 No; Part 2 – 8 Yes / 14 No.
- The vote failed.

c. Vote 3.

Use of the term "Conceptual Analysis" in activity 8.3.

- Randy R motioned, Sarah S seconded.
- Vote result: Part 1 – 17 Yes/ 5 No.
- The voted passed.

d. Vote 4.

Encouraging/Discouraging use of preconfigured value lists in activity 8.3.

- Rob S motioned, Sarah S seconded.
- Vote result: Part 1 – 11 Yes/ 11 No.
- The vote failed.

e. Vote 5.

Approval of the final Comment Disposition Sheet (CDS) as completed by Team A subject to the agreed alterations voted in this session.

- Randy R motioned, Lee B seconded.
- Vote result: Part 1 – 19 Yes/ 1 No/ 1 Abstain.
- The vote passed.

f. Vote 6.

Suggestion by Lewis Gray that P7000 includes explicit mention of profit as an ethical value and of shareholders as separate from the current mention of stakeholders.

- Rod M motioned, Lewis G seconded.
- Vote result: Part 1 – 1 Yes/ 14 No.
- The vote failed.

9. WG Vote on the CRG Comment Dispositions.

The motion to approve the CRG comments dispositions was not opposed. This item was addressed during Vote 5 above and the CRG's disposition of comments was approved.

10. Speaker's Corner, Sri, R.

Due to lack of time, Sri's presentation was postponed to the 22 January 2021 WG meeting.

11. New Business.

None.

12. Future Meetings

22 Jan (9:00 AM – 11:00 AM (EST))

19 February

19 March

16 April

21 May

18 June

16 July

20 August

24 September

22 October

19 November

17 Dec.

- Times for the WG meetings would be discussed at the 22 January 2021 WG meeting.

13. Adjourn

Gisele W moved to adjourn, Gisele W's motion was seconded.

The meeting was unanimously adjourned without objection at 11:15 AM (EST).

Attendees:

First Name	Last Name	Affiliation	Role	Officer
Christy	Bahn	IEEE Standards Association	S	
Lee	Barford	University of Nevada	V	
Barbara	Bohr	HSR Hochschule für Technik Rapperswil/Switzerland	V	
Jennifer	Costley	Self	V	
Brandt	Dainow			
Feyzan	Dalay	Sikorsky	V	
Andrey	Fajardo	Self	V	
Tony	Gillespie	Robotics and Automation	V	
Lewis	Gray	Abelia Corporation	V	
Beuyan	Guo	Beijing Jiaotong University	V	
Victoria	Hailey	The Victoria Hailey Group Corporation (VHG)	V	
Ali	Hessami	Vega Systems-UK	V	Chair
Ali	Hossaini	Dept of Engineering, King's College London	V	
Viada	Leushina		NVM	
Gerri	Light	Western Governors University	V	
Carol	Long	Independent	NVM	
Emile	Mardacany	Self	V	
Zvikomborero	Murahwi	Independent	V	Secretary
Rod	Muttram	Independent Consultant	V	
Alexander	Novotny	Independent	V	
Zoe	Porter	Self	NVM	
Sridhar	Raghavan	Independent	V	
Randy	Rannow	Silverdraft Supercomputing	V	
Annette	Reilly	Unaffiliated	V	
	Ravic			
Robert	Schaaf	AgilityXL	V	
Giuseppe	Spampinato	STMicroelectronics Italy	V	
Sarah	Spiekermann	University of Vienna	V	Vice-Chair
Mark	Underwood	Krypton Brothers	V	
Altaz	Valani	Security Compass	NVM	

Michelle	Victor	Booz Allen Hamilton	NVM	
Alan	Wagner		NVM	
Gisele	Waters	Symbiotica LLC	V	
Till	Winkler	Vienna University of Economics and Business	V	

Role Legend	V = Voting Member
	NVM = Non-voting Member
	S = Staff