

**IEEE P7001 Working Group
Meeting Minutes
Agenda 30 April 2018 10AM-11AM EDT**

1. Call to Order

- a. Introduction and Affiliation

The meeting was called to order at 10:04 AM ET.

2. Approval of Agenda

The Working Group's quorum must be identified according to the roster.

3. Approval of February 2018 meeting minutes

The Meeting minutes were approved.

4. IEEE Patent Policy

- a. Call for Patents

The call for patents were made with no claims to report.

5. Outline Discussion

Discussion of outline framework for differentiated levels of transparency

Louise and Joanna volunteered to help in the areas of draft development for the transparency levels.

6. Plan for face to face meeting

We are looking at dates around July and September. A doodle poll has been sent out by Takashi.

7. New Business

8. Future Meetings:

10:00-11:00 EDT, Tuesday, 29 May

9. Adjourn

The meeting adjourned at 11:12 AM