

IEEE P7001 Working Group
Meeting Minutes
28 February 2018
10AM-11:30AM EDT
Teleconference

1. Call to Order

Meeting called to order by Alan, the Chair at 10:04 am.

All introductions including introduction by new members have been made.

2. IEEE Patent Policy

· Call for Patents

No patent claims have been raised.

3. Approval of agenda

The agenda was approved.

4. Technical Discussion and Task Force reports

Current P7001 documents are accessible at

https://drive.google.com/drive/folders/0BwjY2P_eeOeiSktKT1ZESTktNW8.

The current P7001 document discussed at this meeting is available at

<https://docs.google.com/document/d/1qzLmHSFbPBr-XP9rjewyvhoXYIQz6HKmrl3Kvs6c76E/edit>

The chair quickly presented the current drafts. In section two, there are sub-sections for users, validation and certification agencies and auditors, and others because ‘transparency’ has different meaning for different stakeholders. In this sense P7001 is an umbrella standard, the chair explained. In addition, he explained that for each stakeholder six levels of transparency (level 0: no transparency to level 5: highest transparency) is defined. There was a question about how the levels should cope with technology changes. The chair suggested that the level should be aspirational, i.e., lower levels should be easy to satisfy, and higher levels should show system designers the directions of the future.

Then Carlos presented the importance of transparency for governments based on his presentation material. He explained that the transparency is one of key principles for democratic governments, and for Open Government Partnership where 75 governments participate, and such recognition is spreading among companies. After a discussion, the chair requested Carlos to

consider how to reflect this aspect of transparency for government and/or quasi-government to the current draft.

Going back to the current draft, a question was raised about the proposal on level 5, and section 2.1, User. The proposal required on-demand modification of target system, and it was asked if such modification was in the scope. The chair suggested that in the first version of P7001 learning (=modifiable) system can be out of scope; systems that continuously learn from incoming data might be described in P7001.x. It was agreed that if we go that direction the text has to mention that clearly.

5. New Business

The chair proposed to have a face-to-face meeting in autumn, 2018 at University of the West of England, Bristol. The meeting welcomed the proposal. There was a comment that it may be beneficial to have WG meeting (or sub-group meeting) when people gather for relevant activity,, with appropriate event, e.g., academic conference or IEEE event.

The details will be fixed through future discussion including doodle poll.

6. Next meeting(s)

(This is an announcement after 28 February teleconference)

10:00-11:00 EDT, Monday, 30 April

10:00-11:00 EDT, Tuesday, 29 May

7. Adjourn

The meeting was adjourned at 11:00 am EST.

Name	Affiliation
Alan Winfield (Chair)	University of the West of England, Bristol
Andreas Theodorou	University of Bath
Ben Towne	Signal Resources
Carlos Jiménez-Gómez	Self
Edson Prestes	Inf-UFRGS
Helen Hastie	Heriot-Watt University
Joanna Olszewska	Univ. West of Scotland
Maya Ganesh	Leuphana University
Natasha Alvarado	IEIEEE Staff
Nell Watson (vice-chair)	Singularity University
Taskashi Egawa (Secretary)	NEC Corporation

Total 11.