**IEEE P7002 Working Group   
16 April 2020 /12:00 P.M. – 1:00 P.M. EDT   
Teleconference**

1. **Call to Order**
2. **Roll call and** [**Disclosure of Affiliation**](http://standards.ieee.org/faqs/affiliation.html)
3. **IEEE Patent Policy (**[**Call for Patents**](https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.ppt)**)**
4. **IEEE SA Copyright (**[**IEEE SA Copyright Policy**](https://standards.ieee.org/content/dam/ieee-standards/standards/web/documents/other/copyright-policy-WG-meetings.potx)**)**
   1. [**Additional Copyright Guidance**](https://standards.ieee.org/content/dam/ieee-standards/standards/web/documents/other/copyright-policy-participants.potx)
5. **Approval of Agenda**
6. **Approval of February 20 Meeting Minutes**
7. **Chair Update**
   1. **Timeline for Ballot**
8. **Program Manager Update: Balloting Process**
9. **Vice Chair Update**
10. **Technical Editor Update** 
    1. Status update
11. **Secretary Update**
12. **Ballot Process**
13. **New Business**
14. **Future Meetings**
    1. May 21 - 12:00 PM – 1:00 PM (EDT)
    2. June 18 - 12:00 PM – 1:00 PM (EDT)
15. **Adjourn**