IEEE P7003 Working Group
Meeting Agenda
5th December 2019 /3:00 P.M. – 4:30 P.M. UTC
Teleconference

1. Call to Order

2. Roll call and Disclosure of Affiliation

3. Approval of December Agenda

4. IEEE Patent Policy (Call for Patents)

5. IEEE SA Copyright

6. Approval of 7th November meeting minutes

7. Announcements

8. Updated Outline Discussion
   I. Update on Use Cases
   II. Topic updates – summaries and reflections on open items
      i. Project Conceptualisation
      ii. Stakeholder Identification
      iii. Risk and Impact Assessment
      iv. Go/No-Go
      v. Algorithmic system design stages
      vi. Representativeness of data
      vii. Evaluation of processing
      viii. Outcomes evaluation
      ix. Transparency and Accountability
      x. Documenting
      xi. Taxonomy
      xii. Legal frameworks
      xiii. Psychology
      xiv. Cultural aspects

9. Conferences and Whitepapers
   IAPP Asia Privacy Forum in July 2020 (deadline January 26th)

10. Any Other Business
11. Future Meetings
   • Thursday 9th January 3pm
   • Thursday 9th February 5pm
   • Thursday 5th March 3pm
   • Thursday 2nd April 1pm
   • Thursday 7th May 3pm
   • Thursday 4th June 5pm

12. Adjourn