IEEE P7003 Working Group
Meeting Agenda
7th May 2020 / 3:00 P.M. – 4:30 P.M. UTC
Teleconference

1. Call to Order

2. Roll call and Disclosure of Affiliation

3. Approval of May Agenda

4. IEEE Patent Policy (Call for Patents)

5. IEEE SA Copyright

6. Approval of 2nd April meeting minutes

7. Announcements
   I. Proposal to have an all-day working meeting, with breakout rooms for individual groups, to work on the documents in a shared virtual space.
   II. P7000 Ballot closes on 6 May

8. Updated Outline Discussion
   I. Update on Use Cases
   II. Topic updates – summaries and reflections on open items
      i. Project Conceptualisation
      ii. Stakeholder Identification
      iii. Risk and Impact Assessment
      iv. Go/No-Go
      v. Algorithmic system design stages
      vi. Representativeness of data
      vii. Evaluation of processing
      viii. Outcomes evaluation
      ix. Transparency and Accountability
      x. Documenting
      xi. Taxonomy
      xii. Legal frameworks
      xiii. Psychology
      xiv. Cultural aspects
9. Conferences and Whitepapers
   I. Consultation deadline for EC AI White Paper has been extended to June 14th
   II. Consultation deadline for European Data Strategy still May 31st

10. Any Other Business

11. Future Meetings
   • Thursday 4th June 5pm

12. Adjourn