IEEE P7003 Working Group
Meeting Agenda
5\textsuperscript{th} November 2020 / 5:00 P.M. – 7:00 P.M. UTC
Teleconference

1. Call to Order
2. Roll call and Disclosure of Affiliation
3. Approval of October Agenda
4. IEEE Patent Policy (Call for Patents)
5. IEEE SA Copyright
6. Approval of 1\textsuperscript{st} October meeting minutes
7. Announcements
8. Work on Taxonomy section & look at Performance evaluation section (45min)
9. Structural review of P7003 document
   a. Review of teams working on different sections (P7003 Sections teams)
10. Updated Outline Discussion
    a. Topic updates – summaries and reflections on open items
       i. Project Conceptualisation
       ii. Stakeholder Identification
       iii. Risk and Impact Assessment
       iv. System design
       v. Representativeness of data
       vi. Performance evaluation
       vii. Transparency and Accountability
       viii. Documenting
       ix. Taxonomy
       x. Legal frameworks
       xi. Psychology
       xii. Cultural aspects
11. Any Other Business

12. Future Meetings
   • Thursday 3\textsuperscript{rd} December 3PM UTC

13. Adjourn