IEEE P7003 Working Group
Meeting Agenda
3rd December 2020 / 3:00 P.M. – 5:00 P.M. UTC
Teleconference

1. Call to Order
2. Roll call and Disclosure of Affiliation
3. Approval of December Agenda
4. IEEE Patent Policy (Call for Patents)
5. IEEE SA Copyright
6. Approval of 5th November meeting minutes
7. Announcements
   I. Call for participation in ballot for P7002 is open until Dec 10
   II. Call for participation in ballot for P7005 is open until Dec 16
8. Work on “Stakeholder Identification” section (45min)
9. Structural review of P7003
   I. How to improve monthly call scheduling for global participation
   II. Scheduling of a full day group working call
10. Updated Outline Discussion
    I. Topic updates – summaries and reflections on open items
       i. Requisites
       ii. Stakeholder Identification
       iii. Risk and Impact Assessment
       iv. System design
       v. Representativeness of data
       vi. Performance evaluation
       vii. Documenting
       viii. Taxonomy
       ix. Legal frameworks
       x. Psychology
       xi. Cultural aspects
11. Any Other Business

12. Future Meetings
   • TBC

13. Adjourn