1. Call to Order

2. Roll call and Disclosure of Affiliation

3. Approval of June Agenda

4. IEEE Patent Policy (Call for Patents)

5. IEEE SA Copyright

6. Approval of 1st April meeting minutes
   The meeting in May did not reach quorum and therefore does not need approving

7. Announcements

8. Structural review of P7003 document
   I. Vote regarding role and format of Taxonomy section
   II. Outcomes of May 14th virtual writing workshop
   III. List of open items that require attention.

9. Updated Outline Discussion
   i. Requirements
   ii. Stakeholder Identification
   iii. Risk and Impact Assessment
   iv. Representativeness of data
   v. Performance evaluation
   vi. Taxonomy
   vii. Legal frameworks
   viii. Human Factors
   ix. Cultural aspects

10. Any Other Business

11. Proposed dates/times for Future Meetings
   • Thursday 1st July 2021 @ 1300 UTC
• Thursday 5th August 2021 @ 2100 UTC
• Thursday 2nd September 2021 @ 0500 UTC
• Thursday 7th October 2021 @ 1300 UTC
• Thursday 4th November 2021 @ 2100 UTC
• Thursday 2nd December 2021 @ 0500 UTC

12. Adjourn