

**IEEE P7003 Working Group
Meeting Agenda
3rd March 2022 / 13:00 PM UTC – 15:00 PM UTC
Teleconference**

Meeting link:

<https://ieeesa.webex.com/ieeesa/j.php?MTID=m509295939c025e64fd563556f430c1bc>

- 1. Call to Order**
- 2. Roll call and Disclosure of [Affiliation](#)**
- 3. Approval of March Agenda**
- 4. [IEEE Patent Policy](#)** (Call for Patents)
- 5. [IEEE SA Copyright](#)**
- 6. [Participant Behaviour](#)**
- 7. Approval of 3rd February meeting minutes**
- 8. Announcements**
- 9. Structural review of P7003 work**
 - I. Illustrative use-cases
 - II. Review of P7003 introductory content (pp12-24)
- 10. Updated Outline Discussion**
 - i. Requirements
 - ii. Stakeholder Identification
 - iii. Risk and Impact Assessment
 - iv. Data Representation
 - v. System Evaluation
 - vi. Conceptualizing Algorithmic Bias
 - vii. Legal Frameworks
 - viii. Human Factors
 - ix. Cultural Aspects
- 11. Any Other Business**
- 12. Dates/times for Future Meetings**

- Thursday 7th April @ 2200 UTC
- Thursday 5th May @ 1300 UTC
- Thursday 2nd June @ 2200 UTC

13. Adjourn