IEEE P7003 Working Group
Meeting Agenda
7th April 2022 / 22:00 PM UTC – 00:00 PM UTC
Teleconference

Meeting link: https://ieeesa.webex.com/ieeesa/j.php?MTID=ma843d57eed95e64e62e4c026d45731d0

1. Call to Order

2. Roll call and Disclosure of Affiliation

3. Approval of March Agenda

4. IEEE Patent Policy (Call for Patents)

5. IEEE SA Copyright

6. Participant Behaviour

7. Approval of 3rd February meeting minutes

8. Announcements

9. Discussion on interaction between P7003 and ECPAIS
   I. Presentation by Ali Hessami on ECPAIS

10. Structural review of P7003 work
    I. Illustrative use-cases
    II. Review of P7003 content (pp24-40 “Requirements”)

11. Updated Outline Discussion
    i. Requirements
    ii. Stakeholder Identification
    iii. Risk and Impact Assessment
    iv. Data Representation
    v. System Evaluation
    vi. Conceptualizing Algorithmic Bias
    vii. Legal Frameworks
    viii. Human Factors
    ix. Cultural Aspects
12. Any Other Business

13. Dates/times for Future Meetings
   • Thursday 5\textsuperscript{th} May @ 1300 UTC
   • Thursday 2\textsuperscript{nd} June @ 2200 UTC

14. Adjourn