

**IEEE P7003 Working Group
Meeting Agenda
2nd February 2023 / 20:00 PM UTC – 22:00 PM UTC
Teleconference**

Meeting link:

<https://ieeesa.webex.com/ieeesa/j.php?MTID=mb31671b2a5c29c05d79204e1e29adaa1>

- 1. Call to Order**
- 2. Roll call and Disclosure of [Affiliation](#)**
- 3. Approval of February Agenda**
- 4. [IEEE Patent Policy](#)** (Call for Patents)
- 5. [IEEE SA Copyright](#)**
- 6. [Participant Behaviour](#)**
- 7. Approval of 2nd February meeting minutes**
- 8. Announcements**
 - I. New chair announcement
- 9. Structural review of P7003 work**
 - I. Status of current/most up-to-date versions of all sections
 - II. Members contribution interest for next 6 months
 - III. Update on submission of amended PAR
 - IV. Discussion Go-forward towards ballots
- 10. Updated Outline Discussion**
 - i. Requirements
 - ii. Stakeholder Identification
 - iii. Risk and Impact Assessment
 - iv. Data Representation
 - v. System Evaluation
 - vi. Conceptualizing Algorithmic Bias
 - vii. Legal Frameworks
 - viii. Human Factors
 - ix. Cultural Aspects

11. Any Other Business

12. Dates/times for Future Meetings

- Potential new day needed for meetings
- Thursday 2nd March @ 1300 UTC
- Thursday 6th April @ 2000 UTC

13. Adjourn