

**IEEE P7003 Working Group
Meeting Agenda
1st June 2023 / 15:00 PM UTC – 17:00 PM UTC
Teleconference**

Meeting link:

<https://ieeesa.webex.com/ieeesa/j.php?MTID=mffb144461c863b49791da895bfcbb8a2>

- 1. Call to Order**
- 2. Roll call and Disclosure of [Affiliation](#)**
- 3. Approval of June Agenda**
- 4. [IEEE Patent Policy](#)** (Call for Patents)
- 5. [IEEE SA Copyright](#)**
- 6. [Participant Behaviour](#)**
- 7. Approval of 4th May meeting minutes**
- 8. Balloting Process and PAR**
- 9. Issues Resolution**
 - I. Review issues log for committee resolution
- 10. Structural review of P7003 work**
 - I. Status of review of
 - i. Data Representation
 - ii. Evaluation
 - II. Status of Editing Team
- 11. Updated Outline Discussion**
 - i. Requirements
 - ii. Conceptualizing Algorithmic Bias
 - iii. Definition Section
 - iv. Committee discussion on finalizing Informative Annex sections that are in draft:
 - Legal Frameworks
 - Human Factors
 - Cultural Aspects

12. Any Other Business

13. Dates/times for Future Meetings

- TBD
- Based on 10 responses, the best time for July 6th is 1500-1700 BST (1400-1600 UTC) and based on 7 responses the best time for August 3rd is also 1500-1700 BST (1400-1600 UTC)

14. Adjourn