

**IEEE P7008 Working Group Meeting**  
**Draft Minutes**  
**17 June 2019, 11:00 AM – 12:30 PM (EDT)**  
**Teleconference**  
*Meeting Minutes Recorded by Christy Bahn*

**1. Call to Order**

The meeting was called to order at 11:03 AM by the Working Group Chair. Sean Dougherty.

**2. Roll Call and [Affiliation Declarations](#)**

A list of attendees present is attached.

**3. Approval of Agenda**

***Motion to approve the agenda.*** (Mover: John, Second: Greg). The agenda was approved as submitted without objection.

**4. IEEE Patent Policy: [Call for Patents](#)**

The call for patents was raised; no one raised any concerns or comments for consideration.

**5. Approval of 15 January Meeting Minutes**

***Motion to approve the January 15<sup>th</sup> meeting minutes.*** (Mover: Gregg, Second: John). The January 15<sup>th</sup> meeting minutes were approved without objection.

**6. Call for Working Group Secretary, Christy Bahn**

Christy reviewed the Secretary responsibilities per the WG P&Ps. If anyone is interested in the role please contact her.

**7. Review PAR**

Sean reviewed the scope and purpose that is on the approved PAR. The PAR will help guide the WG and define what the structure of the standard will look like. The standard is establishing the different type of nudges. Sean noted 2 key points; different types of nudges and the methodology which is ethically driven for designing those nudges. Agreed terminology is a goal of the WG.

Sean reviewed a timeline. He provided a comparison against P7010.

**8. Developing the Outline**

Sean pointed out the different documents and tools the WG has to help develop the outline. He reviewed a potential outline and asked the WG for suggestions. Sean will share his presentation with the WG after the meeting is over.

**9. New Business**

#### 10. Future Meetings

- 1 July, 11:00 AM - 12:30 PM (EDT)
- 15 July, 11:00 AM - 12:30 PM (EDT)
- 29 July, 11:00 AM - 12:30 PM (EDT)
- 12 August, 11:00 AM - 12:30 PM (EDT)
- 26 August, 11:00 AM - 12:30 PM (EDT)

#### 11. Adjourn

The meeting was adjourned at 12:15 PM (EDT).

#### Attendees:

Last Name	First Name	Affiliation	Officer	Role
Mandal	Sukanya	Self		NVM
Veryard	Richard	Unaffiliated		NVM
Schlenoff	Craig	NIST (RAS/SC Sponsor Chair)		P
Bahn	Christy	IEEE-SA		S
Chen	Robin	North University of China		V
Dougherty	Sean	Consultant	Chair	V
Gunsch	Gregg	Self		V
Henz	Patrick	Primetals Technologies		V
Hsueh	Pei-Yun (Sabrina)	Self		V
Stanton	Charlotte	Carnegie Endowment for International Peace		V
Sullins	John	Sonoma State University, California	Vice- Chair	V