IEEE P7008 Working Group Meeting

09 September 2019, 1500-1630 EDT
Teleconference

Draft Minutes

(Recorded by Christy Bahn, IEEE SA Program Manager; Published by Ken Bell, WG Secretary)

1. Call to Order
The meeting was called to order at 1503 by the Working Group Chair, Sean Dougherty.

2. Roll Call and Affiliation Declarations
A list of attendees is attached. Quorum was established.

3. Approval of Agenda
Motion to approve the agenda. (Mover: Charlotte, Second: Richard). The agenda was approved without objection.

4. IEEE Patent Policy: Call for Patents
The call for patents was raised; no one raised any concerns or comments for consideration.

5. Approval of 26 August Meeting Minutes
Motion to approve the 26 August Meeting Minutes. (Mover: Charlotte, Second: Gregg). The 26 August meeting minutes were approved without objection.

6. Update on P70XX Berlin Content Development/Writing Session
Christy shared an update on the programme. Members were asked to attend at least the first two days.

7. Group Drafting: Taxonomy of Nudges
Five initial categories for classification were developed. The group identified that the ontology will have to respect interoperability.

8. Contribution Review
There were no other updates on work in progress.

9. New Business
No new business was introduced.

10. Future Meeting Dates
    23 September 2019
    14 October 2019
    28 October 2019

11. Adjournment
Motion to adjourn. (Mover: Gregg, Second: Deborah).
The meeting adjourned at 1629 without objection.

Attendees:

Last Name	First Name	Affiliation	
Bahn	Christy	IEEE-SA	S
Dougherty	Sean	Consultant	V
Gunsch	Gregg	Self	NVM
Hailey	Vicky	VHG	V
Henz	Patrick	Primetals Technologies	V
Johnson	Deborah	University of Virginia	NVM
Stanton	Charlotte	Carnegie Endowment for International Peace	V
Veryard	Richard	Unaffiliated	V

Role Legend	V = Voting Member
	NVM = Non-voting Member
	P = Participant
	S = Staff