

IEEE P7008 Working Group Meeting

2019-11-18, 1500-1630 EDT

Teleconference

Draft Minutes

(Ken Bell, WG Secretary)

1. Call to Order

The meeting was called to order at 1500 by the Working Group Chair, Sean Dougherty.

2. Roll Call and Affiliation Declarations

A list of attendees is attached. A quorum was present.

3. Approval of Agenda

Motion to approve the agenda. (Mover: Ken, Second: John). The agenda was approved without objection.

4. IEEE Patent Policy: Call for Patents

The call for patents was raised; no one raised any concerns or comments for consideration.

5. IEEE Copyright Policy

The official copyright policy was reviewed; no one raised any concerns or comments for consideration.

6. Approval of 28 October Minutes

Motion to approve the 28 October Meeting Minutes. (Mover: Ken, Second: John). The 28 October meeting minutes were approved without objection.

7. Discussion: Bases For Ethical Decision Making

The widespread adoption of the UN Declaration of Human Rights in other jurisdictions was offered as rationale. It was suggested that wording be reviewed for concurrence with ethical principles outlined in the Belmont Report.

8. Discussion: Interoperability – A Priority

A motion (Ken) towards formal instruction in preparation of taxonomies failed to attract a second.

9. Contribution Review

There were no updates. It was suggested the group consider breaking into subgroups for work on specific sections. August 2020 was proposed, to have the first draft ready for review and comments.

10. New Business

The possibility of face-to-face meetings at ICRA 2020 was raised.

11. Future Meeting Dates

02 December 2019

16 December 2019

12. Adjournment

The meeting adjourned at 1618.

Attendees:

Last Name	First Name	Affiliation	Role
Adams	Elizabeth	Unaffiliated	NVM
Bahn	Christy	IEEE-SA	S
Bell	Ken	BDO Canada LLP	V
Chen	Robin	North University of China	NVM
Dougherty	Sean	Consultant	V
Gunsch	Gregg	Self	V
Hailey	Vicky	VHG	V
Henz	Patrick	Primetals Technologies	NVM
Johnson	Deborah	University of Virginia	V
Sullins	John	Sonoma State University	V
Veryard	Richard	Unaffiliated	NVM

Role Legend	V = Voting Member
	NVM = Non-voting Member
	P = Participant
	S = Staff