

IEEE P7008 Working Group Meeting

2019-12-02, 1500-1630 EDT

Teleconference

Draft Minutes

(Ken Bell, WG Secretary)

1. Call to Order

The meeting was called to order at 1506 by the Working Group Chair, Sean Dougherty.

2. Roll Call and Affiliation Declarations

A list of attendees is attached. A quorum was present.

3. Approval of Agenda

Motion to approve the agenda. (Mover: Ken, Second: Vicky). The agenda was approved without objection.

4. IEEE Patent Policy: Call for Patents

The call for patents was raised; no one raised any concerns or comments for consideration.

5. IEEE Copyright Policy

The official copyright policy was reviewed; no one raised any concerns or comments for consideration.

6. Approval of 18 November Minutes

Motion to approve the 18 November Meeting Minutes. (Mover: Ken, Second: Deborah). The 18 November meeting minutes were approved without objection.

7. Discussion: Subgroups

The working document outline was modified to better incorporate contributions going forward. Sections in the existing working document will be moved to the new outline by vote. Working group members were invited to select headings to which they would like contribute.

8. Contribution Review

There were no updates.

10. New Business

No new business was brought forward.

11. Future Meeting Dates

16 December 2019

06 January 2020

20 January 2020

12. Adjournment

The meeting adjourned at 1612.

Attendees:

Last Name	First Name	Affiliation	Role
Bell	Ken	BDO Canada LLP	V
Dougherty	Sean	Consultant	V
Hailey	Vicky	VHG	V
Henz	Patrick	Primetals Technologies	NVM
Johnson	Deborah	University of Virginia	V

Role Legend	V = Voting Member
	NVM = Non-voting Member
	P = Participant
	S = Staff