

IEEE P7008 Working Group Meeting

2020-01-06, 1500-1630 EDT

Teleconference

Draft Minutes

(Ken Bell, WG Secretary)

1. Call to Order

The meeting was called to order at 1506 by the Working Group Chair, Sean Dougherty.

2. Roll Call and Affiliation Declarations

A list of attendees is attached. A quorum was present.

3. Approval of Agenda

Motion to approve the agenda. (Mover: Ken, Second: John). The agenda was approved without objection.

4. IEEE Patent Policy: Call for Patents

The call for patents was raised; no one raised any concerns or comments for consideration.

5. IEEE Copyright Policy

The official copyright policy was reviewed; no one raised any concerns or comments for consideration.

6. Approval of 02 December Minutes

Motion to approve the 02 December Meeting Minutes. (Mover: Ken, Second: John). The 18 November meeting minutes were approved without objection.

7. Review of Draft Document Sections

By voted consensus, sections of the existing working document were retained for further refinement or moved to the new outline. For the sections not yet discussed, members were instructed to place written votes before the 20 January meeting.

8. Subgroup Reports

Subgroups for Sections 4 and 5 of the new outline indicated their intention to have preliminary written content prepared for the 03 February meeting.

9. New Business

The Working Group welcomed several new participants.

10. Future Meeting Dates

20 January 2020

03 February 2020

17 February 2020

11. Adjournment

The meeting adjourned at 1625.

Attendees:

Last Name	First Name	Affiliation	Role
Bell	Ken	BDO Canada LLP	V
Dougherty	Sean	Consultant	V
Chen	Robin	North University of China	NVM
Hailey	Vicky	VHG	V
Henz	Patrick	Primetals Technologies	NVM
Johnson	Deborah	University of Virginia	V
Sullins	John	Sonoma State University, California	V
Veryard	Richard	Unaffiliated	NVM
Anderton-Yang	David	Self	P
Bennet	Karen	Self	P
Hackman	Joseph	Self	P

Role Legend	V = Voting Member
	NVM = Non-voting Member
	P = Participant
	S = Staff