

IEEE P7008 Working Group Meeting

2020-01-20, 1500-1630 EDT

Teleconference

Draft Minutes

(Ken Bell, WG Secretary)

1. Call to Order

The meeting was called to order at 1503 by the Working Group Chair, Sean Dougherty.

2. Roll Call and Affiliation Declarations

A list of attendees is attached. A quorum was present.

3. Approval of Agenda

Motion to approve the agenda. (Mover: Ken, Second: Deborah). The agenda was approved without objection.

4. IEEE Patent Policy: Call for Patents

The call for patents was raised; no one raised any concerns or comments for consideration.

5. IEEE Copyright Policy

The official copyright policy was reviewed; no one raised any concerns or comments for consideration.

6. Approval of 06 January Minutes

Motion to approve the 06 January Meeting Minutes. (Mover: Ken, Second: Deborah). The 06 January meeting minutes were approved without objection.

7. Review of Draft Document Sections

By voted consensus, all remaining sections of the existing working document were retained for archival purposes or further refinement, or were moved to the new outline.

8. Subgroup Reports

Subgroups for Sections 4 and 5 of the new outline reiterated their intention to have preliminary written content prepared for the 03 February meeting.

9. New Business

The Working Group agreed that more voices would increase the diversity of opinion. **Motion to circulate a request for expressions of interest.** (Mover: Ken, Second: Deborah). Text drafted by Gregg and Sean will be posted to the reflector and made available to related parties.

10. Future Meeting Dates

03 February 2020

17 February 2020

02 March 2020

11. Adjournment

The meeting adjourned at 1620.

Attendees:

Last Name	First Name	Affiliation	Role
Bell	Ken	BDO Canada LLP	V
Chen	Robin	North University of China	V
Dougherty	Sean	Consultant	V
Gunsch	Gregg	Self	V
Henz	Patrick	Primetals Technologies	NVM
Johnson	Deborah	University of Virginia	V
Bahn	Christy	IEEE-SA	S

Role Legend	V = Voting Member
	NVM = Non-voting Member
	P = Participant
	S = Staff