

# IEEE P7008 Working Group Meeting

2020-02-03, 1500-1630 EDT

Teleconference

## Draft Minutes

(Ken Bell, WG Secretary)

### 1. Call to Order

The meeting was called to order at 1505 by the Working Group Chair, Sean Dougherty.

### 2. Roll Call and Affiliation Declarations

A list of attendees is attached. A quorum was present.

### 3. Approval of Agenda

***Motion to approve the agenda.*** (Mover: Gregg, Second: Deborah). The agenda was approved without objection.

### 4. IEEE Patent Policy: Call for Patents

The call for patents was raised; no one raised any concerns or comments for consideration.

### 5. IEEE Copyright Policy

The official copyright policy was reviewed; no one raised any concerns or comments for consideration.

### 6. Approval of 20 January Minutes

***Motion to approve the 20 January Meeting Minutes.*** (Mover: Ken, Second: Deborah). The 20 January meeting minutes were approved without objection.

### 7. Recruitment Update

A short description of the Working Group's goals, for interested parties, has been sent to various outlets.

### 8. Subgroup Reports

Subgroups for Sections 4 and 5 now propose to have preliminary written content by 17 February. It was suggested that subgroups meet on alternate weeks between the Working Group meetings.

### 9. Contribution Review

There was short discussion of items yet to be refined, followed by much longer discussion of potential harms caused by less than full characterization of value systems and nudge intent, by inadvertent bias in architecture or training data, or by time scales.

### 10. New Business

No new business was brought forward.

### 10. Future Meeting Dates

17 February 2020

02 March 2020

16 March 2020

### 11. Adjournment

(Mover: John) The meeting adjourned at 1615.

**Attendees:**

Last Name	First Name	Affiliation	Role
Bell	Ken	BDO Canada LLP	V
Dougherty	Sean	Consultant	V
Gunsch	Gregg	Self	V
Henz	Patrick	Primetals Technologies	V
Johnson	Deborah	University of Virginia	V
Sullins	John	Sonoma State University, California	V
Veryard	Richard	Unaffiliated	NVM
Lewis	Ruth	P7000	P
Bahn	Christy	IEEE-SA	S

<b>Role Legend</b>	<b>V = Voting Member</b>
	<b>NVM = Non-voting Member</b>
	<b>P = Participant</b>
	<b>S = Staff</b>