

IEEE P7011 Working Group Meeting
29 June 2019
Draft Minutes

1. **Call to Order**
2. **Roll call of individuals** – There was a quorum established
3. **Approval of May Meeting Minutes** – Approved
4. **Approval of Agenda** – Approved
5. **Patent Policy**
6. **Moving forward with subgroups**
 - a. Suggestions needed
 - b. iMeet feedback
 - c. Process improvements
 - d. Leadership needed

Johnathan Feinstein

- Too Many subgroups?
- Focus on one or two?
- E-mail discussions were working but then fell apart
- Current breakdown of groups may not be correct

Emanuell Parker

- GQM approach
- Methodology for establishing what metrics we need
- Identify what our goals are, how have we achieved these goals
- Subgroups that will meet those needs

Zvikomborero Murahwi

- Need leaders for subgroups

Vicky Haley

- Move for leaders for subgroups
- Online collaboration to develop a table of contents for

- 7. Subgroup Discussion**
 - a. Scope of the Standard
 - b. Data Provenance
 - c. Trust & Identity
 - d. Analogous Systems
 - e. Criteria for Text Analysis
 - f. Criteria for Publisher/Author Analysis

- 8. Vacant Officer Positions**
 - a. Vice-Chair

- 9. New Business**

- 10. Next Meeting**
 - 27 July (TBD)

- 11. Adjourn**