

IEEE P7014 Working Group Meeting
Draft Agenda
27 November 2019 / 11:00 AM – 12:00 PM (EDT)
Teleconference

https://join.me/ieeesawg_p7014

Local codes are available for anyone dialling in by telephone: http://bit.ly/JM7014_Loc

Conference ID: 796-804-422

1. **Call to Order**
2. **Roll Call of Individuals & [Disclosure of Affiliation](#)**
3. IEEE [Patents](#) Policy
4. [IEEE SA Copyright Policy](#)
5. **Approval of Agenda**
6. **Approval of October 23 Meeting Notes**
7. **IEEE Best Practice/Procedures: Christy**
 - **SubGroup Process And Approval**
8. **Secretary Update: Karen**
 - [Membership Roster](#)
 - **Voting Process Reminder**
 - [Infrastructure](#) ◦ [Milestone Issue Tracker](#)
9. **Chair Update: Ben**
 - Draft content document moved to new location ([link](#))
Updated to IEEE Style Guide
10. **Sub-Group' s Updates: Goals and Requests of WG**
 - **001 -Use Cases (Randy Soper)**
 - **002 - Ethical Explainability Toolkit (Andrew McStay)**
 - **003 - Monitor Afterwards (Elizabeth Adams)**
 - **004 - Technology Ethics (Ido Shamun)**
 - **005 - Framework Structure (Daniel Schwarz)**
 - **006 - Defining Empathy (Andrew McStay)**
11. **New Business**
12. **Future Meeting**
13. **● 18 December, 11:00 AM – 12: 30 PM (EDT)**
 - **NOTE: Meeting a week earlier because of Holiday vacations**
 - **22 January 11:00 AM – 12: 30 PM (EDT)**
 - **26 February 11:00 AM – 12: 30 PM (EDT)**
14. **Adjourn**