

**IEEE P7014 Working Group Meeting
Draft Agenda
22 April 2020 16:00-17:30 UTC
Teleconference**

Meeting Information

P7014 Working Group invites you to join this Webex meeting.

Meeting number (access code): 712 714 552

Meeting password: NKn8rjFsW27

Occurs the fourth Wednesday of every month effective Wednesday, April 22, 2020 until Wednesday, November 25, 2020 from 4:00 PM to 5:30 PM, (UTC+00:00) Azores
4:00 pm | (UTC+00:00) Azores | 1 hr 30 mins

[Join meeting](#)

Join by phone:

Tap to call in from a mobile device (attendees only)

+1-646-992-2010 United States Toll (New York City)

+1-213-306-3065 United States Toll (Los Angeles)

Global call-in numbers

Join from a video system or application:

Dial 712714552@ieeesa.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business:

Dial 712714552.ieeesa@lync.webex.com

Need help? Go to <http://help.webex.com>

Note: some Google Calendar users (on GSuite) may not be able to import the .ics event invitation files to their calendars. This workaround should help:

<https://support.google.com/calendar/thread/637325?hl=en>

1. [Call To Order](#)
2. [Patent](#) Policy
3. [SA Copyright Policy](#)
4. Approval of Agenda
5. Approval of March 25, 2020 Meeting Minutes (see attachment)
6. WG Update - Ben / Hassan
7. Motions / Voting Ready Updates:
 - Motion 7: Definition of Stakeholder : Angelo
 - Motion 8: Top Level Taxonomy (Makers, Data Subjects, Users) : Angelo (
9. Subgroup Updates:
 - 001 - Use Cases (Randy S.)
 - Data Catalog / Use Case Update
 - 002 - Ethical Explainability Toolkit (Faiz I).
 - 003 - Monitor Afterwards (Elizabeth A.)
 - 004 - Technology Ethics (Jade N.)
 - 005 - Framework Structure (Daniel S.)
 - 006 - Defining Empathy (Andrew M.)
 - 007 - Stakeholder Framework (Angelo F.)
10. New Business
 1. Survey: soft biometrics and an unusual consensus on privacy - Andy
 2. [New section about conferences of interest](#) - Karen
 3. Papers due (April 30) for IEEE SMC - Call for papers by April 30 - Daniel S
 4. Review of potential classification of the development stages that AI/S go through – Hassan S.
 5. New Working Group / Subgroups -
 - [IEEE P2863 - Recommended Practice for Organizational Governance of Artificial Intelligence](#) has been approved
Background: This recommended practice specifies governance criteria such as safety, transparency, accountability, responsibility and minimizing bias, and process steps for effective implementation, performance auditing, training and compliance in the development or use of artificial intelligence within organizations.
 - USE AND HUMAN INTERACTION SUBGROUP
11. Future Meeting (mark your calendar)
 - 27 May 2020 16:00 - 17:30 UTC (11:00 AM - 12:30 PM EST)
 - 24 June 2020 16:00 - 17:30 UTC (11:00 AM - 12:30 PM EST)
12. Adjourn