

IEEE P7014 Working Group Meeting**Teleconference****26 February 2020 - 15:00-16:30 UTC (10:00-11:30 am EST)****Meeting Notes**

recorded by Karen Bennet Working Group Secretary

1. **Call to Order**
 - The meeting was called to order at 16:03 GMT
2. **Roll Call of Individuals & Declaration of Affiliation**
 - A quorum was ***NOT*** established even though it was reported in the meeting that we reached it.
 - List of Meeting attendees at end of document
3. **IEEE Patent Policy: Call for Patents**
 - Call for patents was read; no concerns or any comments for consideration
4. **IEEE SA Copyright Policy**
 - Copyright policy was read; no concerns or any comments for consideration
5. **Approval of Agenda**
 - Agenda was ***not*** approved since quorum was not met
6. **Approval of 22 January Meeting Minutes**
 - Meeting Minutes were ***not*** approved since quorum was not met
7. **Children Update:**
 - Gokce was unable to attend so agenda item moved To March WG Agenda
8. **Motion Updates:**

Motion 3 (<https://iee-sa.imeetcentral.com/p/aQAAAAAEAvkA>)

THE need to limit “empathic technologies” to those that mimic or evaluate affective states, while excluding those that intend to produce an affective response in humans. A discussion has started on iMeet to get the issues tabled and resolved On the “simulate vs stimulate” The proposal is to seek only to simulate emotions, not to influence them. . This resolution of this Motion is key to P7014 Standard.

Motion 4 classification of different kinds of standard-user's applications
Angelo and Andy proposed a clearer definition of target audience.

To include a) organization and individuals involved in the development of empathic technology, (b) organizations and individuals involved in the integration of empathic technology into systems to include system ops and owners, © organizations and individuals involved in the deployment of empathic technology/empathic systems. Adding to March WG for final approval

Motion 5)

Our standard will aim to include military applications because they focus on the specific use case and it's difficulty to distinguish between civilian government, police and military agents and activities. In many countries such as the National Guard in the USA being tasked with disaster relief, a case of the military running non-military operations. ((<https://iee-sa.imeetcentral.com/p/aQAAAAAEA-2B> Ken Bell suggested we should focus on best practices and not delineate who or who can't use it. Adding to March WG meeting for final approval

Motion 5: Defining Empathy

There was general agreement about approving the definition (and if the quorum rules had been met, it would have passed). Adding to the March WG meeting for final approval.

<https://iee-sa.imeetcentral.com/7014/doc/WzIsNjY2NzkzNzhd/w-P7014006DefiningEmpathy>

9. Subgroup Updates

- **P7014-001: Use Cases – Randy Soper**

<https://iee-sa.imeetcentral.com/7014/doc/WzIsNjYzODlwMjdd/w-P7014001UseCases>

- Milestone Chart and latest status was posted to imeet.

- P7014-003: Monitoring Afterwards - Elizabeth Adams

<https://iee-sa.imeetcentral.com/7014/doc/WzIsNjY2NjU5MTBd/w-P7014003MonitoringAfterwards>

- Elizabeth was unable to attend mtg so no update; **Imeet status needs to be updated please (Elizabeth)**

- P7014-004: Tech Ethics – Jade Nester

<https://iee-sa.imeetcentral.com/7014/folder/WzlwLDExODUyOTAzXQ/WzIsNjY2NjU0ODFd/>

<https://iee-sa.imeetcentral.com/7014/doc/WzIsNjY2NjU5NDFd/w-P7014004TechnologyEthics>

- Jade provided an update on the subgroup meeting which was held prior to to WG meeting Key technology principle is alignment with GDPR, sensitive data guidelines,
 - P7014-005: Stakeholder Framework – Angelo Ferraro
- <https://iee-sa.imeetcentral.com/7014/doc/WzIsNjY4NjkwNDdd/w-P7014005StakeholderFramework>
- Angelo 's audio was not working so unable to provide an update. He has posted multiple imeet messages to articulate his thinking of the subject. Other stakeholders to consider: system owners, system ops,
 - P7014-006: Defining Empathy – Andy McStay

<https://iee-SA.imeetcentral.com/7014/doc/WzIsNjY2NzkzNzhd/w-P7014006DefiningEmpathy>

The motion of the empathy definition was discussed, voted on, but because of not meeting the quorum rules, we will need to revote at March WQG meeting

- P7014-007: Ethical Explainability – Ellas Popodopoulou

<https://iee-SA.imeetcentral.com/7014/doc/WzIsNjY2Nzk0NzRd/w-P7014007EthicalExplainabilityAToolkit>

- Elias was unable to attend mtg so no update but Ben brought up the idea of merging this subgroup with P7014-004: Tech Ethics. After discussion amongst the group, it was decided to keep the two subgroups mainly because there are two themes, how to explain and what/transparency. There were several individuals who volunteered to help with this subgroup: Andy, Hassan, Randy and Temitayo. Others are welcome.

10. New Business

- Workshop proposal being submitted to AI Now/Costa Rica (for well being standard) conference. Unfortunately, since our last meeting, this conference has been cancelled, Dp. They are looking for speakers/papers .**Daniel will keep us in the loop**
- Karen requested input on whether or not moving the time each month was working for the different time zones. The decision was made to move back to same time each months of **16:00 - 17:30 UTC (11:00 AM - 12:30 PM EST)** **Karen to change imeet/minutes template**
- Request for Subgroup meetings to be announced / posted on imeet- Update is that there are no regular meetings of the subgroups, hence the leaders have agreed to - **Karen to contact subgroup leaders**
- Question asked if we made any changes to the original PAR, and the answer was 'no'
- Come watch/review the P7014 standard document grow
(https://docs.google.com/document/d/1-TXycR1Tz-lud2mr_XFlkbXiuAJTn-uH262asCOl9g/edit#heading=h.afgu6phop9kb)

11. Future Meetings

- **22 April 2020 16:00 - 17:30 UTC (11:00 AM - 12:30 PM EST)**
- **27 May 2020 16:00 - 17:30 UTC (11:00 AM - 12:30 PM EST)**
- **24 June 2020 16:00 - 17:30 UTC (11:00 AM - 12:30 PM EST)**

12. Adjourn

- The meeting was adjourned at 16:29 GMT (11:29 PM EST)

Attendees:

Last Name	First Name	Affiliation	Role
Ayesh	Aladdin	De Montfort University	NVM
Bahn	Christy	IEEE-SA	S
Bell	Ken	BDO Canada LLP	V
Bennet	Karen	Independent	V
Bennett	Scott	Quality Craft	V
Bland	Ben	Sensum	V
Burkhardt	Felix	audEERING GmbH	V
Bolster	Andrew	AlertLogic	V
Ferraro	Angelo	University of South Carolina	V
Gottehrer	Gail	Law Office of Gail Gottehrer LLC	V
Gunsch	Gregg	Self-Affiliated	V
Iftekharuddin	Khan	Old Dominion University	NVM
Marsh	Allison	University of South Carolina	V
McStay	Andy	Bangor University, UK	V
Matheus	Carolyn	Marist College	NVM
McStay	Andy	Queen's University Belfast	V
Morrison	Gawain	Sensum	V
Nester	Jade	GSMA	V

Olugbade	Temitayo	University College LondonV	V
Orozco	Elda	Unaffiliated	V
Rivas	Pablo	Marist College	V
Shalzy	Hassan Al	Unaffiliated	V
Soper	Randy	U.S. Defense Intelligence Agency	V
Sumiko	Shimo	Hofstede Insights	V