

IEEE P2801 & P2802
AIMDWG
Sponsored by the EMB/Std Com

14 March,2019
Beijing, China

Minutes

Chair: Haiping Ren

Vice Chair: /

Secretary: Ziye Yan

Thursday, Mar.14, 2019

1. Call to Order

- The meeting was called to order at 9:00 am.
- All present introduced their self and declared their affiliation.
- A sign in sheet captured attendance each day.

2. Roll call of entities: Establish membership and associated DR & DRA

- WG voting members include National Institutes for Food and Drug Control(NIFDC, DR: Haiping Ren), Chongqing University(DR: Daidi Zhong), Siemens(DR:Dongquan Liu), Tencent(DR: Tianyi Qian) and Yitu(DR: Ziye Yan).
- Non-voting member includes Shanghai Jiaotong University(representative:Dahong Qian) .
- WG observers include Dr. Yulei Jiang from University of Chicago, Dr. Fei Li from Chinese Academy of Sciences and Dr. Huiying Liang from Guangzhou Women and Childrens Medical Center.

3. Approval of agenda

- Chair Haiping Ren presented the agenda [IEEE AIMDWG_Agenda20190314.pdf](#).
- *Motion #1*

Approve the agenda for Mar.14 meeting as presented in [IEEE AIMDWG_Agenda20190314.pdf](#).

Moved: Hao Wang, NIFDC

Seconded: Daidi Zhong, Chongqing University

(Procedural, required $\geq 50\%$)

Motion passed by hand vote without opposition.

4. IEEE Patent Policy

- Patent Slides were presented to the WG.
- Chair Haiping Ren appointed Dr. Hao Wang from NIFDC to make a call for potentially essential patents at 10:20 am. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

5. Appointment of WG Officers

- Haiping Ren has been reconfirmed as the Working Group Chair (WGC) of P2801 and P2802.
- *Motion #2*
Approve the appointment of Ziye Yan from Yitu, as WG Secretary.
Moved: Hao Wang, NIFDC
Seconded: Daidi Zhong, Chongqing University
(Procedural, required $\geq 50\%$)

Motion passed by hand vote without opposition.

6. Approval of the WG P&P

- *Motion#3*
Approve P2801&P2802 WG P&P as presented in [IEEE AIMDWG Policies and Procedures unapproved.pdf](#).
Moved: Ziye Yan, Yitu
Seconded: Daidi Zhong, Chongqing University
(Procedural, required $\geq 50\%$)
Motion passed by hand vote without opposition.

7. Approval of establishment of subgroup P2801 and subgroup P2802

- *Motion#4*
Approve establishment of the subgroup for P2801 and P2802, the scope of which include lead the drafting of P2801 and managing reports, records and documentation.
Moved: Tianyi Qian, Tencent
Seconded: Ziye Yan, Yitu.

Motion passed by hand vote without opposition.

Chair Haiping Ren appointed Dr. Hao Wang from NIFDC as the chair of Subgroup 2801.

Chair Haiping Ren appointed Xiangfeng Meng from NIFDC as the chair of Subgroup 2802.

8. Technical Discussion

- Dr. Hao Wang from NIFDC introduced the outline, content and timeline of draft P2801(V0) .
 The working group members discussed technical details.
- Xiangfeng Meng from NIFDC introduced the outline, content and timeline of draft P2802(V0) .
 The working group members discussed technical details.

9. Unfinished business

- No unfinished business was brought before the WG.

10. New Business

- The WG agreed to schedule monthly telephone meetings, the agenda of which will be published on the WG website periodically.
- *Motion #5*
Move to adjourn the meeting.
Moved: Daidi Zhong, Chongqing University
Seconded: Ziye Yan, Yitu
(Procedural, required $\geq 50\%$)
Motion passed by hand vote without opposition.

The WG adjourned at 3:30 pm.