

IEEE P2801 & P2802
AIMDWG
Sponsored by the EMB/Std Com
9am- 10am, UTC+8, Dec 02,2019
Teleconference Minutes
Temporary Chair: Hao Wang
Secretary: Ziye Yan

Monday, December 2 2019

1. Call to Order

- The meeting was scheduled at 9:00 am(UTC+8). To wait for participants in the US, all members were actually called to order until 9:10am.
- All present introduced their self and declared their affiliation.

2. Roll call of entities: Establish membership and associated DR & DRA

- WG membership consists of National Institutes for Food and Drug Control (DR Xiangfeng Meng), Chongqing University (DR Daidi Zhong), Siemens (DR Dongquan Liu, DRA Yinghui Gao), Tencent (DR Jianrong Wu), Yitu (DR Ziye Yan, DRA Hao Huang).
- WG nonvoting membership consists of Ewell Technology Limited (DR Chi Dong), Baidu(DR Xiaoru Li), Philip(DR Bo Gao), Johnson(DR Wei Zheng), Sinovation Ventures(DR Tianyi Qian), Institute of Computer Network Information Center (Fei Li).

3. Approval of agenda

- Temporary Chair Hao Wang presented the agenda of P2801 & P2802.
- *Motion #1*
Approve the agenda for Dec. 2 meeting as presented in P2801 & P2802 agenda.
Moved: Ziye Yan, Yitu
Seconded: Xiangfeng Meng, National Insitutes for food and drug control
(Procedural, required $\geq 50\%$)
Motion passed by voice vote without opposition.

4. IEEE Patent Policy

- Patent Slides were presented to the WG.
- Temporary Chair Hao Wang made a call for potentially essential patents at 9:15 am. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

5. Appointment of the Last Meeting Minute

- Hao Wang has shown the unapproved minutes of the Apr. 11 meeting
- *Motion #2*
Approve the minute of the Apr. 11 meeting.
Moved: Daidi Zhong, Chongqing University
Seconded: Ziye Yan, Yitu
(Procedural, required $\geq 50\%$)

Motion passed by poll without opposition.

6. Technical Discussion of the P2801 &P2802

The WG agreed to add more references to the current drafts, especially IEEE standards on ethics.

7. Unfinished business

- No unfinished business was brought before the WG.

8. New Business

- Election of the WG Chair

Nomination period: Nov.11-Nov.25

All voting members nominated Hao Wang as the candidate for the WG Chair.

- *Motion #3*

Election of the WG Chair

Moved: Dongquan Liu, Siemens

Seconded: Daidi Zhong, Chongqing University

(Procedural, required $\geq 50\%$)

Motion passed by poll without opposition. All voting members elected Hao Wang as the WG Chair. Attending non-voting members supported the result.

9. Appointment of Adjourn to the WG

- *Motion #4*

Move to adjourn the meeting.

Moved: Ziyi Yan, Yitu

Seconded: Xiangfeng Meng, National Institutes for food and drug control

(Procedural, required $\geq 50\%$)

Motion passed by voice vote without opposition.

The WG adjourned at 10:00 am.