

Computer Society Standards Activities Board Standards Committee (C/SAB SC)

17 September 2024 teleconference – Minutes (draft)

Revision 0 (initial version)



Call to order and Participation reminder

- Chair called the meeting to order at 9:02am ET and presented the participation reminder, including the call for patents, SA copyright policy, and SA participation slide deck.
- Attendees
 - Edward Au – SAB SC Chair
 - Jon Rosdahl – SAB SC Member and Vice Chair
 - Dennis Brophy – SAB SC Member
 - Joseph Levy – SAB SC Member
 - Mike Montemurro – SAB SC Member
 - Jonathan Goldberg – IEEE SA
 - Richard Brooks – Clemson University
 - Doug Shinsato – Self
- Quorum established with 5 members present

Participation reminders

- [IEEE Call for patents](#)
- [IEEE SA Copyright Policy](#)
- [IEEE SA Participation Slides](#)

Agenda

- Call to order and Participation reminder
- Approval of agenda and past meeting minutes
- 2024 deadline for submitting PARs
- Status of Working Groups and PAR Study Group
- PAR withdrawal request from the Working Group for XML Musical Application
- PAR extension request from the Internet of Food Working Group
- New PAR review (P2418.12)
- Move metaverse-related projects and standards to Digital Content Technology Standards Committee
- Any other business
- Annex: 2024 Organization roster

Administrative motions

- Motion #1: To approve the agenda as presented on the previous slide.
 - Moved: Joe Levy
 - Seconded: Dennis Brophy
 - Discussion: None
 - Result: Approved with unanimous consent

- Motion #2: To approve the meeting minutes of the 6 August 2024 C/SAB SC as shown in the document <https://iee-sa.imeetcentral.com/p/aQAAAAAFJPCx>
 - Moved: Mike Montemurro
 - Seconded: Dennis Brophy
 - Discussion: None
 - Result: Approved with unanimous consent

2024 deadline for submitting PARs

SAB SC deadline	C/SAB SC meeting (9am to 11am ET, Tuesday)	NesCom deadline	NesCom meeting
19 January	6 February	9 February	20 March
5 March	26 March	26 March	6 May
5 April	9 April	26 April	5 June
26 July	6 August	16 August	25 September
28 August	17 September	18 September	29 October
30 September	8 October	21 October	9/10 December
2 December	17 December	20 December	29 January 2025

Status of Working Groups and PAR Study Groups

At a glance

- As of 16 September 2024, we have:
 - 15 Working Groups with active projects (excluding new PARs on NesCom agendas)
 - 26 active PARs (25 new PARs + 1 revision PARs)
 - 1 new PAR in SA ballot phase
 - 24 new and 1 revision PARs in draft development
 - 21 active published standards
 - Status spreadsheet ([2024/09/16](#))

Status of Working Groups and PAR Study Groups

2024 PAR expiration (updated as of 16 September 2024)

- **There are still 7 active PARs whose expiration date is 31 December 2024:**
 - 1 PAR whose draft will be considered by REVcom in its October 2024 meeting
 - P2888.3
 - 6 PARs under draft development
 - PAR withdrawal request under S/C review: P1599
 - PAR extension request under S/C review: P2796.1, P2796.2
 - PAR extension request under WG review: P2957
 - P2418.3, P7131

P1599 PAR withdrawal

- [P1599](#): Recommended Practice for the Definition of a Multilayer Representation of Music Using eXtensible Markup Language (XML)
 - It is a request from the Working Group for XML Musical Application.
- Motion 2024-016: Approve to forward the P1599 PAR withdrawal request to IEEE SASB NesCom.
 - Move: Mike Montemurro
 - Second: Jon Rosdahl
 - Discussion: None.
 - Result: Approved (5 Yes; 0 No; 0 Abstain)

P2796.1 PAR extension

- [P2796.1](#): Standard for Data Requirements for Internet of Food (IoF) Systems
 - It is a request from the Internet of Food Working Group.
 - Contents were updated on 21 August 2024 based on the feedback received.
- Motion 2024-017: Approve to forward the P2796.1 PAR extension request to IEEE SASB NesCom.
 - Move: Jon Rosdahl
 - Second: Dennis Brophy
 - Discussion: None
 - Result: Approved (5 Yes; 0 No; 0 Abstain)

P2796.2 PAR extension

- [P2796.2](#): Standard for Data Exchange Architecture and Interface Requirements for Internet of Food (IoF) Systems
 - It is a request from the Internet of Food Working Group.
 - Contents were updated on 21 August 2024 based on the feedback received.
- Motion 2024-018: Approve to forward the P2796.2 PAR extension request to IEEE SASB NesCom.
 - Move: Jon Rosdahl
 - Second: Dennis Brophy
 - Discussion: None
 - Result: Approved (5 Yes; 0 No; 0 Abstain)

New PAR review: P2418.12

- [P2418.12](#): Standard for Agricultural Products Supply Chain Distributed Ledger Technology (DLT)
 - It is a request from selected members of the Distributed Ledger Technology in Agriculture Working Group
 - Of note is that, if the new PAR is approved by SASB, the intent is to withdraw the current PAR and disband the existing working group.
- Motion 2024-019: Approve to forward the new P2418.12 PAR documentation entitled “Standard for Agricultural Products Supply Chain Distributed Ledger Technology (DLT)” to IEEE SASB NesCom.
 - Move: Mike Montemurro
 - Second: Jon Rosdahl
 - Discussion: None.
 - Result: Approved (5 Yes; 0 No; 0 Abstain)

Move metaverse-related projects and standards to C/DCTSC

- Motion 2024-020: Authorize the move of the following standards and PARs to the Computer Society Digital Content Technology Standards Committee, with a condition that the IEEE SASB approves the formation of such standards committee:
 - Standards:
 - 2888.1-2023, 2888.2-2023, 2888.4-2023, 2888.5-2024, 3079-2020, 3079.3-2023, 3333.1.1-2024, 3333.1.2-2024, 3333.1.3-2022, 3333.1.4-2022, 3333.2.1-2015
 - PARs:
 - P2888.3, P2888.6, P3079.1, P3079.2, P3079.2.1, P3079.2.2, P3079.3.1, P3079.3.2, P3079.4, P3422
 - PARs subject to the IEEE SASB approval:
 - P2888.1a, P2888.2a, P2888.5a, P2888.7
 - Move: Joe Levy
 - Second: Mike Montemurro
 - Discussion: A clarification on the Chair candidate of new Standards Committee.
 - Result: Approved (5 Yes; 0 No; 0 Abstain)

Any other business?

- Discussed on the next step for the P3185 PAR.
- The meeting adjourned at 10:13am ET.
- Next meeting: 9:00am ET to 11:00am ET, Tuesday, 8 October 2024

Annex: 2024 Organization Roster

Position	Name	Employed	Affiliation
Acting Chair	Edward Au	Huawei Canada	Self
Vice Chair	Jon Rosdahl	Qualcomm	Qualcomm
Secretary and Treasurer	Vacant		
Members	Dennis Brophy	Siemens EDA	Siemens EDA
	Joe Levy	InterDigital	InterDigital
	Michael Montemurro	Huawei	Huawei
	Annette Reilly	Self	Self
	Program Manager (Lead)	Jonathan Goldberg	IEEE SA
Program Manager (Projects)	Soo Kim	IEEE SA	IEEE SA