**IEEE P3184 Working Group  
Draft Meeting Minutes   
March, 17, 2023 – 12:30-15:00***Meeting Minutes Recorded by: Li Li*

1. **Call to Order**  
   The meeting was called to order at 12:30 by the Working Group Vice Chair, Yu Zhang.
2. **Approval of the Agenda**  
   ***Motion to approve the meeting agenda.*** (Mover: Li Li; Second: Yu Zhang) The agenda was unanimously approved as presented without objection.
3. **IEEE Patent Policy:** Call for Patents  
   The call for patents was issued. There were no questions or concerns.
4. **IEEE Copyright Policy**The copyright policy was presented. There were no questions or concerns.
5. **IEEE Participant Behavior Policy**The IEEE Participant behavior policy was presented. There were no questions or concerns.
6. **DFAD brief introduction**

Prof. Yu Zhang gives a brief introduction of DFAD.

1. **DFAD proposal discussion**

The working group received 2 technical contributions.

1) “A Standard of Property Graph Format Descriptions for Road Network”

All attendees discussed the contribution and reached the following agreement:

The contribution is approved with modification. It is suggested to submit a PAR to the DCSC plenary session.

2) “A Standard for Joint Calibration Framework of Multiple Roadside Sensors”

All attendees discussed the contribution and reached the following agreement:

The contribution is approved with modification. It is suggested to submit a PAR to the DCSC plenary session.

1. **Approval of the meeting minutes**  
   ***Motion to approve the minutes.*** (Mover: Li Li; Second: Yu Zhang) The meeting minutes were unanimously approved without objection.
2. **Future Working Group Meetings**The next meeting is scheduled at the middle of June. The specific date and time will be distributed on the website no later than 1 month in advance.
3. **Adjourn**

**Attachment 1: Meeting Agenda**

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| --- | --- | --- |
| **Date:** March 17, 2023, from 12:30 Beijing Time  **Venue:**  **Meeting room:**  **Meeting ID:** 666-3777-4021  **Meeting PW:** 8424 | |  |
| 1 | Agenda Approval | Yu Zhang |
| 2 | IEEE-CS patent and copyright policy statement  Individual participant behavior policy | Li Li |
| 3 | DFAD brief introduction | Yu Zhang |
| 4 | DFAD technical contribution discussion | Yu Zhang |
| 5 | Approval of Meeting Minutes | Yu Zhang |
| 6 | Next Meeting (June) | Yu Zhang |

**The 4th IEEE C/DC DFAD Working Group (3184 WG) Plenary Meeting Agenda**

**Attachment2: Attendance list**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Role Legend | V = Voting Member  P = Non-voting Member  O = Non-Member/Observer | | | | |
| **No** | **Last Name** | **First Name** | **Affiliation** | **Roster** | **Date (3/16/23)**  **Ningbo/Hybrid**  **Quroum - 34/34** |
| 1 | Zhang | Yanyong | University of Science and Technology of China | Chair | V |
| 2 | Zhang | Yu | University of Science and Technology of China | Vice Chair | V |
| 3 | Li | Li | University of Science and Technology of China | Secretary | V |
| 4 | Luan | Xiaoxu | Peng Cheng Laboratory | V | V |
| 5 | Zhu | Zhengyuan | Peng Cheng Laboratory | V | V |
| 6 | Shen | Xin | TDTech | V | V |
| 7 | Tu | Hanyue | University of Science and Technology of China | V | V |
| 8 | Liu | Dong | University of Science and Technology of China | V | V |
| 9 | Li | Jun | Cloudwalk Technology | V | V |
| 10 | Yin | Liqun | Cambricon | V | V |
| 11 | Zhao | Meng | IEEE | V | V |
| 12 | Gao | Xuesong | Hisense Group Holdings Co., Ltd. | V | V |
| 13 | Xue | Yinxing | University of Science and Technology of China | V | V |
| 14 | Tang | Shuncheng | University of Science and Technology of China | V | V |
| 15 | Zhao | Bo | Tianjin University | V | V |
| 16 | Ding | Shuna | PowerLeader | V | V |
| 17 | Liu | Xiangrui | City University of Hong Kong | V | V |
| 18 | Gong | Lei | University of Science and Technology of China | V | V |
| 19 | Chen | Jiong | NIO | V | V |
| 20 | Wang | Shiqi | City University of Hong Kong | V | V |
| 21 | Yue | Lishengsa | Tongji University | V | V |
| 22 | Zhang | Hui | University of Science and Technology of China | V | V |
| 23 | Zhang | Lan | University of Science and Technology of China | V | V |
| 24 | Hou | Jiahui | University of Science and Technology of China | V | V |
| 25 | Ji | Jianmin | University of Science and Technology of China | V | V |
| 26 | Niu | Yuqing | Tianjin University | V | V |
| 27 | Chen | Siheng | SJTU | V | V |
| 28 | Tian | Kang | Attrsense | V | V |
| 29 | Wang | Xinmin | Peking University | V | V |
| 30 | Wang | Yaowei | Peng Cheng Laboratory | V | V |
| 31 | Zhuang | Hanyang | SJTU | V | V |
| 32 | Zhai | Yongqi | Peking University | V | V |
| 33 | Zhang | Lu | University of Science and Technology of China | V | V |
| 34 | Peilin | Chen | City University of Hong Kong | V | V |