IEEE Waveform Generation Measurement and Analysis Technical Committee (TC10)  
Approved Meeting Minutes  
16 January 2024 / 11:00 AM – 13:00 PM (UTC-5)

1. Call to Order

2. Introductions and Roll Call
   a. Nick Pautler, TC10 chair, presided and took minutes

3. Approval of the Agenda
   a. Motion for agenda of this meeting (16 January 2024) approval was provided by Sergio Rapuano and seconded by Gearóid ó hEidhin. No dissent to this motion.
   b. The approved agenda is available on iMeetCentral (https://ieee-sa.imeetcentral.com/tc10-general/folder/WzIwLDE0NDI3NzE4XQ/WzIsODUzMTQzMjBd/).

4. Approval of minutes from 17 October 2023 meeting
   a. Motion for minutes approval was provided by Ioan Tudosa and seconded by Paolo Carbone. No dissent to this motion.
   b. The approved minutes are available on iMeetCentral (https://ieee-sa.imeetcentral.com/tc10-general/folder/WzIwLDEzMjA3MTQwXQ/WzIsODUzMTQzMjZd/).

5. TC10 administrative
   a. Next meeting will be 16 April 2024 starting at 1100 UTC-5 (1600 UTC+0).
   b. Chair positions
      i. Charles Cerny (USAF Research Laboratory, USA) has been approved by the TC10 officers as the Std 1241 Working Group chair.
      ii. Chair for Std 181 Working Group is being sought from TC10 membership.
   c. Reminder to reviewers of manuscript submitted to TC10 Special Session, “Waveform acquisition and analysis,” for the I2MTC-2024.
   d. Reminder for TC10 officers to contribute to annual TC10 document describing updates to TC10 activities.

6. Discussion topics
   a. IEEE TC10 history – Bill Boyer
      i. The document has been uploaded to TC10 iMeetCentral for general review (https://ieee-sa.imeetcentral.com/tc10-general/folder/WzIwLDEzMjA3MTMyXQ/WzIsODUzMTQzMTFd/). Contact Bill to provide input at db1505@comcast.net.
7. Working Groups Updates
      i. Lead: Nick Paulter
      ii. The kick-off meeting is scheduled for 18 January 2024 at 1100 (UTC-5).
      i. Lead: Nick Paulter
      ii. Status: Published. IEEE SA provided a link to download a complimentary copy for working group members.
      iii. Charles Cerny is the new 1241 Working Group chair. All communication regarding the Std 1241 and the Working Group should be directed to Charles at dr.c.c@ieee.org.
      i. Lead: Luca DeVito
      ii. Status: Published. IEEE SA provided a link to download a complimentary copy for working group members.
      i. Lead: John Jendzurski
      ii. Status:
      1. The first five clauses have been reviewed. There are two more clauses to review.
      2. Current par expires December 2025.

8. Adjourn
   a. Motion to adjourn was made by Nick. Gearóid seconded the motion. No dissent for this motion was given.
   b. Meeting adjourned around 1230 (UTC-5).

9. Tasks
   a. Outstanding tasks (not completed from previous lists)
      i. WG chairs - review web pages (https://sagroups.ieee.org/im-wma-tc10/) for content
   b. New
      i. Nick Paulter - upload agenda and draft minutes of today’s meeting
      ii. Nick Paulter – upload approved minutes of 17 Oct 2023 meeting
      iii. Identify volunteer to provide presentation at upcoming (16 April 2024) meeting
Attendee list with affiliation:

<table>
<thead>
<tr>
<th>Attendee name</th>
<th>Affiliation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fritz Caspers</td>
<td>CERN, Switzerland</td>
</tr>
<tr>
<td>Paolo Carbone</td>
<td>University of Perugia, Italy</td>
</tr>
<tr>
<td>Grazia Iadarola</td>
<td>Polytechnic University of Marche, Italy</td>
</tr>
<tr>
<td>Patrycja Jarosz</td>
<td>IEEE, USA</td>
</tr>
<tr>
<td>Alessandro Mingotti</td>
<td>University of Bologna, Italy</td>
</tr>
<tr>
<td>Gearóid ó hEidhin</td>
<td>GE Renewables, UK</td>
</tr>
<tr>
<td>Nicholas Paulter</td>
<td>National Institute of Standards and Technology, USA</td>
</tr>
<tr>
<td>Sergio Rapuano</td>
<td>University of Sannio, Italy</td>
</tr>
<tr>
<td>Ioan Tudosa</td>
<td>University of Sannio, Italy</td>
</tr>
<tr>
<td>Han Woong Yoo</td>
<td>Automation and Control Institute, Austria</td>
</tr>
</tbody>
</table>